

OFFICIAL PROCEEDINGS OF THE LAMOURE COUNTY BOARD OF COUNTY COMMISSONER MEETING- June 16, 2020

The Board of LaMoure County Commissioners met Tuesday, June 16, 2020 with Chairman Keith Heidinger, Auditor Jan Hamlin, Tax Director Denice Porter, and Highway Superintendent Josh Loegering at the courthouse. Commissioners Bruce Klein, Lee Miller, Bob Flath, and Marvin Schulz were in attendance via conference call. Also attending by teleconference were State's Attorney James Shockman, acting Secretary Shanel Bohnenstingl, DES/911 Coordinator Kimberly Robbins, Patty Wood Bartle from the Edgeley Mail, Art Hagebock from the LaMoure Chronicle, and Clerk of Court. Chairman Heidinger called the meeting to order at approximately 8:30 a.m. with the pledge to the flag.

Additions to the agenda included making a decision whether to continue with the Memorial Park Centennial celebration and updates from Extension office. Comm Klein moved to approve the agenda with its additions, seconded by Comm Flath. A roll call vote revealed all commissioners voting yes. Motion carried.

Chairman Heidinger asked if there were additions or corrections for the June 2nd meeting minutes, there were not. Comm Schulz moved to approved the June 2nd minutes seconded by Comm Miller. Klein-yes, Flath-yes, Schulz-yes, and Miller-yes. Motion carried.

Highway Superintendent Josh Loegering gave his report. He needs the commission to sign the gas tax certification form. There are 1,065.60 township miles in LaMoure county that are eligible. This form is recertified every two years in order for the townships to receive their share of the gas tax from the state. Comm Klein moved to approve and sign the gas tax certification form seconded by Comm Schulz. A roll call vote revealed all commissioners voting yes. Motion carried.

There are nine utility permits from Dakota Valley Electric for overhead lines in Grandview, Gladstone and Grand Rapids townships. The lines run parallel to the highways but are out of the right of way except where they bore. The lines will go plenty deep so Mr. Loegering doesn't see an issue and recommends the commission approve the permits. Comm Flath moved to approve all nine permits seconded by Comm Miller. A roll call vote revealed all commissioners voting yes. Motion carried. A heavy-duty rototiller was purchased for the front of a skid steer. This is being used to assist in digging out and fixing bad spots in gravel roads: CR 33, 34, 61, 63 and 163 are currently being worked on to fix bad spots.

Diamond Lake is currently running under CR 66 which has a 24" culvert but that is not big enough to handle all the water. On Wednesday they will be installing a new 48" culvert for Diamond Lake and the roads will be closed all day. Next week they will be completing a 1 1/2-foot grade raise just over 1,000 feet in length on 104th which is a main Pearl Lake township road. They are currently sealing CR 60. When they are finished, they will move on to CR 62 north of Berlin.

DES/911 Coordinator Kimberly Robbins gave her information via teleconference. Robbins explained the FEMA process and shared the status updates. All projects have been submitted for DR4444 (spring 2019) which is "subaward funding" status and currently working on project closeouts. There are 76 township sites that are incomplete, there was a letter sent out reminding townships that work must be complete by December 2020 in order to receive funding. DR4475 (fall 2019) is in "subaward formulation" status. "Work to be completed sites" have been approved by the state and sent to FEMA for review. "Work completed sites" and inundated sites have not been submitted to FEMA because the state is still working on approving them. Spring 2020 is still in "pre-declaration" status because there has not been a Presidential Declaration issued yet. Pandemic update (ND Disaster 4509), as of 6/15/2020, LaMoure County has had 325 tested, 315 negative, 10 positive cases (4 recovered, 6 active). Since the first positive case, there have been meetings with cities and schools to discuss testing and protocols. Robbins provided a list of testing locations. 2020 EMPG-S which is the Emergency Management Performance Grant -Covid 19 Supplemental which is part of the CARES Act. It is to assist public health and emergency management activities supporting prevention of, preparation for, and response to the ongoing Covid-19 public health emergency. The grant period is July 1, 2020 to September 30, 2021 and the cost share requirement is 50%. A grant application was submitted for LaMoure County but it was rejected and requested additional information, stating LaMoure County should address needs to prepare for a second outbreak. Robbins explained she would also need to increase the 2021 DES budget by \$2,000 to be eligible for full grant amount.

Vanguard Addendum to the contract and reappraisal: State's Attorney James Shockman explained an addendum to the original March 3, 2016 contract to include three primary changes: 1.) a change in parcel rate for urban residential improvement from \$140 to \$130 per parcel which is approximately a

\$12,000 savings to the county. 2.) increase the informal hours from 24 to 50 hours of informal hearings and any additional hours will be at a rate of \$145/hr. 3.) removal of entering 70% of homes due to Covid-19 pandemic and the well-being of our community and Vanguard appraisers. The date of completion does not change, it is still expected to be by February 1, 2021. Tax Director Denice Porter explained she would need to send the new contract to Vanguard before the appraisers arrived Monday, June 22 at 8:30 a.m. It was also decided that the appraisers would first go to public health to be tested for Covid-19. Comm Klein moved to approve the addendum to the contract for the reappraisal specifications for the reevaluation of services for certain property in LaMoure County, seconded by Comm Flath. A roll call vote revealed all commissioners voting yes. Motion carried.

Gaming site authorization request for Barnes and Gryder LLP was submitted for the End of the Road Bar & Grill, gaming permit for electronic pull tab devices. State's Attorney James Shockman stated he confirmed the organization is licensed under Attorney General gaming license. Comm Miller moved to approve the gaming permit, seconded by Comm Klein. A roll call vote revealed all commissioners voting yes. Motion carried. Amendment to the previous motion, the commission accepts the application from June 17, 2020 - June 30, 2020 and provisionally accepts 7/1/2020 – 6/30/2021 application based upon the condition that they pay prior to 7/1/2020. Comm Flath moved to approve the amendment for the gaming permit seconded by Comm Miller. A roll call vote revealed Comm Miller, Comm Schulz, Comm Flath and Comm Heidinger voted yes and Comm Klein voting no. Motion carried.

County Agent Julianne Racine gave an update for the Extension office. Since May 1 Racine has been the contact person for Dickey County and she will continue to do this as Dickey County Agent is out on FMLA. Racine stated she does not anticipate having to go out in the field and that her responsibilities for LaMoure County will not be hindered. She has also acquired Dickey County's intern, who will be working Tuesdays and Thursdays until after the Dickey County Fair. Racine is planning to do some traveling this summer and wanted to know if there has been a policy established for traveling and returning to work. She plans to self-quarantine for 2 weeks upon her return as she is able to complete her duties from home. No dates have been determined. Auditor Jan Hamlin suggested visiting with Human Resources and Public Health before determining a policy for employee travel/return to work thereafter.

Break 9:30 a.m. to 9:42 a.m.

Attending the 5-county meeting in July was discussed and it was determined to wait to see what other counties have decided.

Chairman of the Park Board, Comm Miller, called the Park Board meeting to order at approximately 10:00 a.m. Members in attendance were Curwood Seedfeldt, Sonya Albertson, Kevin Shockman and Billi Warcken. Darcy Klever and Jessica Duffy from Public Health attended via conference call.

Additions to the Park Board agenda included making a decision whether to continue with the Memorial Park Centennial celebration, stream bank stabilization work correspondence, re-opening bathrooms and buildings for rent, and the recent water sample.

The Park Board submitted a detailed emergency operations plan to address the health concerns during the Covid-19 pandemic which include: shortening the celebration from a two-day event to one-half day with all events taking place outside. The board made event changes according to the guidelines set forth by ND Smart Restart plan. Jessica Duffy, Director of Nursing for Public Health, reviewed the plan and said that it is clear that adequate effort for the public's safety has been addressed.

Comm Flath received an email correspondence from NRCS regarding the Emergency Water Protection (EWP) LaMoure County is eligible but would need a letter from the county stating the county's sponsorship of the project. The cost share for the county would be up to 25% depending on how the work is completed.

The board discussed renting out the buildings. Public Health gave their recommendations of deep cleaning before and after stays and asking guests to provide their own bedding. Sonya Albertson made a motion to allow park buildings for rent immediately, seconded by Billi Warcken. A roll call vote revealed all board members voting yes. Motion carried.

Billi Warcken explained there were requests to reopen the second bathroom by the museum. Kevin Shockman stated that the men's restroom only has one working urinal which he feels the park can get by with for now, but will need to replace the second one at a later date. Comm Flath made a motion to

reopen the second bathroom seconded by Comm Klein. A roll call vote revealed all board members voting yes. Motion carried.

The state requested water samples. Two samples were taken from the well and three taken from the campground rest room. All five samples tested positive for bacteria. The state requested a site visit to go through the whole system. The site visit was scheduled for June 25th. The board discussed possible backup plans for a source of water if the bacteria issue is not remedied.

The grants that have been submitted for a storm shelter in the park have been denied this year, but it will continue to be pursued and the cost share has been put into next year's budget. DES/911 Coordinator Kimberly Robbins stated that there needs to be signs posted to notify campers and park goers that there is not a storm shelter at this time.

Kevin explained there is an old Ford pickup parked out at the park. It is not being used and would like it to be removed.

Park board meeting adjourned at approximately 11:00 a.m.

The commissioners discussed the emergency operations plan for the Memorial Park Centennial celebration. Comm Flath made a motion to proceed with the celebration, seconded by Comm Klein. A roll call vote revealed all commissioners voting yes. Motion carried.

The commissioners decided that the old Ford pickup that is no longer being used at Memorial Park can be brought in to be parked at the county yard.

Comm Miller made a motion to write a sponsorship letter to NRCS regarding the Emergency Water Protection (EWP) at a 25% cost share for the county seconded by Comm Flath. A roll call vote revealed all commissioners voting yes. Motion carried

Auditor Jan Hamlin added two additional bills that arrived this morning in the mail to the list given to the commissioners yesterday. Comm Schulz moved to pay the bills, seconded by Comm Klein. A roll call vote revealed all commissioners voting yes. Motion carried.

<u>Vendor Name</u>	<u>Amount</u>
ALLIED ENERGY	1,589.16
AMERICAN SECURITY CABINETS	2,218.00
ANDERSEN/LACY	1,561.31
BARNES COUNTY CORRECTIONS	70.00
BARNES RURAL WATER DISTRICT	63.00
BOBCAT OF GWINNER	5,900.00
BUTLER MACHINERY COMPANY	131.01
CENEX FLEETCARD	379.84
CENTRAL BUSINESS SYSTEMS INC	178.27
CITY VIEW FUEL	62.45
COLE PAPERS INC	89.75
COMPUTER EXPRESS	3,641.99
COUNTIES PROVIDING TECHNOLOGY	1,183.80
D & B PORTABLES LLC	100.00
DAKOTA PLAINS AG	45.00
DAKOTA VALLEY ELECTRIC	92.87
DAKOTA VALLEY SERVICES	248.01
DISCOVERY BENEFITS	83.00
DUFFY/JESSICA	235.75
ELECTION SYSTEMS & SOFTWARE, LLC	9.50
FEDEX	13.80
FLATH/ROBERT	400.00
GOOD OIL COMPANY	12.99
GOVERNMENT FORMS & SUPPLIES	256.07
HARMSSEN'S GREENHOUSE	432.00
HEARTLAND STATE BANK / VISA	1,023.85
HEIDINGER/KEITH	398.90
HENRY SCHEIN	183.01
INFORMATION TECHNOLOGY DEPT	1,253.75
JOHN DEERE FINANCIAL	274.44
KADRMAS LEE & JACKSON INC	4,200.43
KETTERLING/JACKIE	12.08
KLEIN/BRUCE	200.00

KULM MESSENGER	1,529.88
LAMOURE CHRONICLE	22.00
LAMOURE CITY	85.50
LAMOURE FOODS, INC.	8.69
LAMOURE POSTMASTER	316.00
LAMOURE PRINTING COMPANY	352.00
LITCHVILLE BULLETIN	1,529.88
MIDSTATES EQUIPMENT & SUPPLY	3,300.00
MILLER/LEE	200.00
MONTANA DAKOTA UTILITIES	37.52
ND ASSOCIATION OF COUNTIES	7.00
ND DEPARTMENT OF HEALTH	32.00
ND DEPT OF ENVIRONMENTAL QUALITY	26.48
NDSU DEPT 3110	102.00
NEWMAN SIGNS INC	27.30
OTTER TAIL POWER COMPANY	2,152.37
PORTER/DENICE	15.67
PRAXAIR DISTRIBUTION INC	27.75
PRODUCTIVITY PLUS ACCOUNT	140.92
QUILL CORPORATION	430.76
RECORD KEEPERS LLC	7.20
SAFETY KLEEN SYSTEMS, INC.	397.50
SCHULZ/MARVIN	200.00
SHOCKMAN/KEVIN	227.49
STUTSMAN COUNTY CORRECTION CENTER	4,340.00
STUTSMAN RURAL WATER DISTRICT	49.20
TRUENORTH STEEL	8,121.60
VAN EEDEN/CLARA	74.75
VANGUARD APPRAISALS, INC.	1,595.70
VERIZON CONNECT NWF INC	615.73
VERIZON WIRELESS	228.64
WARNE CHEMICAL & EQUIPMENT CO	156.30
WASTE MANAGEMENT	1,306.74

After some discussion the commissioners decided to open the doors to the courthouse on July 1st. The courthouse was never closed, just had restricted access.

The next commissioner meeting on July 7th will be held face-to-face in the basement meeting room.

There being no further business, Chairman Heidinger adjourned the meeting at 11:20 a.m.

APPROVED THIS 7th DAY OF JULY, 2020

KEITH HEIDINGER, Chairman

ATTEST:

JANICE HAMLIN, County Auditor