

**OFFICIAL PROCEEDINGS OF THE LAMOURE COUNTY COMMISSION MEETING
December 15, 2015**

At 8:30 a.m. Chairman Victor Weigel called the meeting to order and opened with the pledge to the flag. Commissioners Keith Heidinger, Lee Miller, Bruce Klein and Robert Flath were also present. Attending the meeting were Lauren Worrel, LaMoure County Highway Department; Dave Opdahl, Custodian; Marlene White, LaMoure County Auditor; Tonya Duffy, State's Attorney; Wanda Larson, Social Services Director; Gerald Harris, LaMoure Chronicle; Patty Wood Bartle, The Edgeley Mail; and Verleen Shear.

Chmn Weigel asked for additions to the agenda. Truck Regulatory and Social Services were added to the agenda. Motion to accept the additions and approve the agenda by Comm Heidinger, seconded by Comm Klein. Motion carried.

Lauren Worrel reported that the last wing and plow gear has been installed on the spare blade which will be replaced by the new one when it gets in. Worrel said they have moved one blade to the Edgeley shop. Worrel stated they are shutting the crusher down for the season today. Worrel said that they put up approximately 6000 yards in the county pit. Crews are moving the feeder back to the yard for maintenance and are hauling rock to stock pile in Memorial Park. Street signs are being installed, and general equipment maintenance is going on in the shop. Worrel stated that they are ready for the weather that is supposed to hit tomorrow. Discussion was held about the replacement of signs. Worrel stated that they are looking at a different program to be used in the future. Worrel stated that NDSU has a new program with Asset Management which may be an option in the future.

Discussion was held regarding the Computer Professionals Unlimited three year contract along with the one year option which was provided. The Commissioners asked Jan Hamlin to step into the meeting, so they could ask some questions regarding CPU. Jan explained that she has not been having any issues. Comm Klein stated that he spoke with Jan Meidinger, and he would not be comfortable going with Tyler at this point. Motion to enter into three year contract with Computer Professionals Unlimited to include the services listed on Attachment B by Comm Miller, seconded by Comm Flath. Motion carried.

Motion to pay Social Services' bills \$4,047.42 by Comm Heidinger, seconded by Comm Klein. Motion carried.

A Beer & Liquor license application was reviewed for The Field in Adrian. Motion to approve the beer & liquor license for The Field by Comm Flath, seconded by Comm Heidinger. Motion carried.

Dave Opdahl brought the Karr Tuckpointing Contract for the north side of the courthouse back before the Commissioners for signature. Opdahl reminded them that the cost would be \$24,838. Motion to enter into contract with Karr Tuckpointing for the north side of the building in the amount of \$24,838 by Comm Klein, seconded by Comm Heidinger. Motion carried.

Comm Klein discussed with Tanya Wieler that she has entered into an HR contract with another county, but she would still be able to do HR work for LaMoure County as well. Most of the services will be provided by telephone. Motion to enter into a one year contract with Tanya Wieler at Dakota Dynamics for human resource services by Comm Miller, seconded by Comm Heidinger. Motion carried.

The LaMoure County salary survey was next on the agenda. The Sheriff's Department and Social Services were included in the updated salary survey. Wanda Larson stated that she would prefer that Social Services stay with the State guidelines instead of being added to the LaMoure County salary schedule. Discussion was held regarding the State taking over Social Services with a lot of unknowns still out there. Comm Flath pointed out that other counties have used Dakota Dynamics as well to develop our salary survey. Comm Flath pointed out that the road shop definitely needs to review

service rates after talking with Lauren Worrel in order to help cover some of the cost of increasing their salaries to 100% of market. The Commissioners discussed how all of the numbers presented in the salary survey were definitely legitimate based on the information Tanya Wieler used. Comm Flath pointed out that those employees who were already at 100% of market should at least get a 2% COLA increase. Comm Heidinger pointed out that they should consider taking everyone to 100% of market and bite the bullet to take care of the employees. Motion to go with 100% of the salary survey excluding Social Services, and 2% COLA increase for the employees who are at 0 on the salary schedule by Comm Heidinger, seconded by Comm Miller. Comm Klein asked if you are at 0 you will get 2%, but if you are at .5% will you still get the 2% COLA? Comm Heidinger stated not according to his motion.

Tonya Duffy stated that Comm Miller would have to retract his second on the previous motion in order for a change to be made. Motion to go with 100% of the salary survey excluding Social Services, and a minimum of 2% COLA increase for the employees who are already above market value according to the salary schedule by Comm Heidinger, seconded by Comm Miller. Roll call vote taken with a unanimous yes vote.

Wanda Larson stated that the State will not be billing LaMoure County until January for 2015 services and was wondering if the books can be kept open or if a transfer can be done. Larson wanted to make sure that all of this will be taken care of due to the fact that the State wants us to keep the books open. Comm Flath told Larson that we should have the State email this to someone here so that we have documentation of what they are requesting. Comm Klein requested that Auditor White do some more checking on this and request something in writing from the State auditors.

Public Health meeting was held at 10:00 am.

Comm Heidinger reported that a week ago Monday Dickey, Barnes and LaMoure counties met regarding the truck regulatory program to divide everything up. Each county got three scales. Sheriff Fernandes also attended as well as Sheriff Estes and Comm Hammer from Dickey County. There was an issue when it came to the truck. Dickey County would be interested in purchasing the vehicle, and they offered \$2,000. Everyone stated that they would have to take that back to their Commissioners. Comm Heidinger stated that it is a 2011 Ford Expedition with 148,000miles. The warranty still has about 40,000 miles left on the engine. Comm Flath stated listing all of the items within the truck. Comm Heidinger stated maybe it should be put up for bids. Comm Klein stated that with a book value of \$8,000 even if it was sold for half that, each county would get at least \$1,000. The AED machine was taken out of the truck which was taken to the road department as they did not have one, but they are all certified to use it. Comm Heidinger suggested putting it out for bids. Comm Heidinger stated that there was \$55,000 left in the account which will be divided up four ways and distributed to each county.

Auditor White reminded the Commissioners that they are all invited to the annual STAG at the LaMoure Fire Dept on January 20, 2016 at 6:00pm.

Auditor White reported to the Commissioners that Kimberly Robbins and Sheriff Fernandes have still not returned the Employee Acknowledgment Form, the Drug and Alcohol Use Form, or the Computer, Internet, Social Media & E-Mail signature pages from the new Employee Manual after several reminders.

<u>Vendor Name</u>	<u>Amount</u>
ALLIED ENERGY	7,802.43
ANDERSON BROS INC	86.36
AT&T MOBILITY	165.04
BARNES COUNTY CORRECTIONS	5,720.00
BATTERY JUNCTION	62.72
BROWN & SAENGER	835.96

BUTLER MACHINERY COMPANY	233,885.20
CENEX FLEETCARD	493.67
CENTRAL BUSINESS SYSTEMS	6,347.20
CITY OF KULM	45.71
COMFORT INN	80.00
COMMUNITY VOLUNTEER EMS OF LAMOURE	40.71
COMPUTER EXPRESS	331.98
COMPUTER PROFESSIONALS UNLIMITED INC	1,444.01
CUSTER HEALTH	124.00
DAKOTA CARRIER NETWORK	875.00
DAKOTA MAILING & SHIPPING EQUIP INC	68.28
DAKOTA VALLEY ELECTRIC	81.17
DICKEY RURAL COMMUNICATIONS	389.60
DICKEY RURAL NETWORKS	239.00
DISCOVERY BENEFITS	83.00
DUFFY LAW OFFICE	1,934.52
EDGELEY MAIL	316.40
FIRST STATE BANK OF NORTH DAKOTA	530.00
FLATH/ROBERT	150.00
GLADSTONE INN & SUITES	149.40
GOOD OIL COMPANY	32,202.25
GREEN IRON EQUIPMENT	16.17
HEIDINGER/KEITH	248.90
HIWAY SERVICENTER	353.31
HOMAN/CAROLINE	745.00
HWY 13 ONE-STOP SHOP INC	108.57
INFORMATION TECHNOLOGY DEPT	983.90
JAMESTOWN COMMUNICATIONS	2,119.00
KENNETH LEE JAMES ASSOC INC	30.00
KLEIN/BRUCE	160.35
LAMOURE CHRONICLE	1,394.47
LAMOURE CITY	76.50
LAMOURE DRUG STORE	31.43
LAMOURE FOODS INC	52.08
LAMOURE HARDWARE	2,303.77
LAMOURE PARTS CENTER	421.45
LAMOURE PRINTING COMPANY	1,382.00
LARSON SEPTIC SERVICE	800.00
LEXIS-NEXIS	148.32
MAC'S INC	79.99
MARCO INC	185.33
MEIDINGER/JAN	95.45
MILLER/LEE	216.70
ND 911 ASSOCIATION	25.00
NDSU DEPT 3110	798.99
NDWCA	1,025.00
OFFICE DEPOT	643.55
OFFICE OF ATTORNEY GENERAL – 1250	305.00
OPDAHL/DAVID	3,454.55
OTTER TAIL POWER COMPANY	392.93
PIERSON FORD LINCOLN	18,095.00
RACINE/JULIANNE	1,011.33
RDO EQUIPMENT CO	3,645.37
ROBBINS/KIMBERLY	274.45
STUTSMAN COUNTY CORRECTION CENTER	4,485.00
STUTSMAN RURAL WATER DISTRICT	50.50
SWANSTON EQUIPMENT CORPORATION	694.06
TOTAL HOME INC	1,110.06
TRUENORTH STEEL	13,268.14
VERIZON WIRELESS	397.68
VISA	69.02
W.D. LARSON COMPANIES LTD INC	181.57

WASTE MANAGEMENT	169.08
WEIGEL/VICTOR	196.00
WEX BANK	577.22
ZUERCHER TECHNOLOGIES INC	112.50

Bills were reviewed. Motion to pay the bills by Comm Heidinger, seconded by Comm Klein. Motion carried.

Motion to adjourn by Comm Klein, seconded by Comm Heidinger. Motion carried.
Meeting adjourned at 11:31am.

APPROVED THIS 5th DAY OF January, 2016

VICTOR WEIGEL, Chairman

ATTEST:

MARLENE WHITE, County Auditor