

**OFFICIAL PROCEEDINGS OF THE LAMOURE COUNTY BOARD OF COUNTY COMMISSONER
MEETING-February 5, 2019**

Chairman Bob Flath called the meeting to order with the Pledge to the Flag at approximately 8:30 a.m. In attendance were Commissioners Keith Heidinger, Bruce Klein, and Lee Miller. Absent was Victor Weigel. Also attending were Auditor Jan Hamlin, Acting Secretary Deb Kindelspire, Highway Superintendent Josh Loegering, State's Attorney James Shockman, Patty Wood Bartle from The Edgeley Mail, and Art Hagebock from the LaMoure Chronicle.

There were two additions to the agenda. Comm Klein said he had some Garrison Diversion business, and the County Treasurer had some financial institution business to address. Comm Klein moved to approve the agenda with the additions, seconded by Comm Miller. Motion carried.

Comm Miller moved to approve the minutes from the January 15th meeting, seconded by Comm Klein. Motion carried.

Comm Heidinger moved to approve the Social Service bills, seconded by Comm Klein. Motion carried. Total \$1,234.02

The Highway Superintendent gave his report. Snow removal on the county roads can be done in about three days with no wind or new snow. He presented the Notice for Bids on all Grades of Road Oil and Notice for Bids for Culverts. He also brought his drafts for a culvert policy and tree set-back policy, which he will discuss with the townships at the annual meeting. He plans to purchase survey equipment and design software to avoid paying engineering fees for surveying. He provided a map of the county's 2019 pavement priorities.

Mr. Loegering plans to advertise for three seasonal job openings. The sign inventory is proceeding very well. The Stepp crack sealer should be here by March 15, and the jaw crusher is scheduled to start in the pit in February depending on the weather.

Comm Klein reported that the Garrison Diversion grant applications are due April 1.

DES/911 Coordinator Kimberly Robbins announced the public meetings scheduled for the LaMoure County Multi-Hazard mitigation plan. Verona has one scheduled at their Community Center on February 11 at 6:30 p.m. and Kulm has theirs at the Volunteer Fire Department on February 12 at 7:00 p.m. Additional meetings will be hosted at other LaMoure County cities in late February and early March. Robbins is also the Wellness Coordinator and she said that February is Heart Month. The county received a grant for the heart health wellness activity for the employees for 2019. Robbins let the board know about the following upcoming meeting dates: Thursday, February 28th: LaMoure County Local Emergency Planning Committee meeting; Thursday, March 14th: Annual Emergency Action Plan/Orientation meeting for Jamestown Dam; and Thursday, April 4th: Annual James River Operations meeting.

Treasurer Cindy Worrel was in attendance to ask for a motion to clean up all the signatures at the financial institutions that the county uses. A motion was made by Comm Heidinger to leave Cindy Worrel and add Jan Hamlin to Heartland State Bank, Dakota Plains Credit Union, Hometown Credit Union, Choice Financial, Dakota Heritage Bank, and LaMoure Credit Union and to remove anyone else listed on these accounts, seconded by Comm Miller. Motion carried.

The commissioners discussed two memos from HR Advisor Tanya Wieler in reference to Sheriff's Deputy pay, board salaries, storm pay, and Clerk of Court request. Clerk of Court Karin Boom brought in a proposal for exchanging titles and responsibilities between her and the Deputy Clerk Billi Warcken. State's Attorney James Shockman will review the proposal. The commissioners would like this tabled until the next meeting.

The storm policy was discussed and some commissioners did not feel it was fair for employees to have to use their vacation time when the courthouse is closed. It seems that many other counties in the state do not require employees to use vacation time, but pay their employees. Chairman Flath asked the auditor to contact Tanya Wieler to draft a new policy. It will be brought to the next meeting for approval.

Tanya Wieler had investigated salaries for water, weed, and park boards being equal, but because of different responsibilities associated with each, it is normal to have them paid differently.

The sheriff's deputy salary was discussed. The commissioners would like more information so tabled it until the next meeting.

Break 9:51 a.m. to 10:01 a.m.

Auditor Jan Hamlin presented her final transfers for year end 2018. They are as follows: 4-H Building Fund to County Extension Special Fund \$866.14; State Aid to Road & Bridge \$490,762.12; County General to Equipment \$200,000.00; County General to Bridge Replacement \$200,000.00; Bridge Replacement to Culvert Purchase \$57,581.54; Farm to Market to Road & Bridge \$642,488.77; and County General to Road & Bridge \$79,158.22. Comm Klein moved to approve, seconded by Comm Heidinger. Motion carried.

The commissioners reviewed the bills. Comm Heidinger moved to approve, seconded by Comm Miller. Motion carried.

<u>Vendor Name</u>	<u>Amount</u>
ALLARD TROPHY COMPANY	205.35
ALLIED ENERGY	703.83
AT&T MOBILITY	17.31
BANKNORTH	580.00
BARNES RURAL WATER DISTRICT	52.10
BLUE360 MEDIA	62.75
CENTRAL BUSINESS SYSTEMS INC	3,055.17
CENTRAL VALLEY HEALTH DISTRICT	2,070.00
CITY OF KULM	75.14
CITY VIEW FUEL	123.23
COLE PAPERS INC	76.20
COMPUTER EXPRESS	1,561.98
DAKOTA CARRIER NETWORK	875.00
DAKOTA MAILING & SHIPPING EQUIP. INC	221.18
DICKEY RURAL COMMUNICATIONS	558.02
ENVIRONMENTAL SYSTEMS RESEARCH INST	700.00
GENERAL EQUIPMENT & SUPPLIES	22,000.00
GLAXOSMITHKLINE PHARMACEUTICALS	446.17
GOOD OIL COMPANY	2,123.27
HANSON/WILLIAM	289.30
HARMON/HAYDN	27.85
HENRY SCHEIN	25.45
HI-WAY SERVICENTER, INC	25.00
HOPKINS MEDICAL PRODUCTS	109.55
HUETHER/TAYLOR	16.95
INFORMATION TECHNOLOGY DEPT	175.00
KADRMAS LEE & JACKSON INC	1,006.70
KLEIN/BRUCE	243.90
KULM HARDWARE & HOME CENTER	5.99
LAMOURE CHRONICLE	875.80
LAMOURE CITY	153.98
LAMOURE DRUG STORE	1.18
LAMOURE FOODS, INC.	125.07
LAMOURE HARDWARE	336.34
LAMOURE PARTS CENTER	991.71
LAMOURE POSTMASTER	76.00
LEAF	121.00

LINDGREN/BRUCE	289.50
LOOMER/DANIEL	30.00
MAC'S HARDWARE	6.89
MERCK SHARP & DOHME CORP.	3,709.94
MONTANA DAKOTA UTILITIES	55.55
NATIONAL INDUSTRIAL & SAFETY SUPPLY	149.70
ND ASSOCIATION OF COUNTIES	400.00
ND ASSOCIATION OF COUNTY ENGINEERS	200.00
ND SACCHO	30.00
ND SAFETY COUNCIL	610.00
ND SHERIFFS & DEPUTIES ASSOCIATION	250.00
ND STATE RADIO COMMUNICATIONS	6,721.98
NDACO	1,395.91
NDSU DEPT 3110	128.00
NELSON AUTO CENTER	28,732.00
NORTH DAKOTA ONE CALL	7.20
OFFICE OF THE STATE AUDITOR	15,950.00
OST BODY & PAINT	1,722.40
OTTER TAIL POWER COMPANY	44.51
PFIZER, INC.	1,166.40
PGBA LLC, TRICARE REFUNDS	524.03
PRAETORIAN DIGITAL	500.00
PRAXAIR DISTRIBUTION INC	26.64
QUALITY INN	169.20
QUILL CORPORATION	565.03
R & S COLLISION CENTER, INC.	100.00
RACINE/JULIANNE	132.04
RAMADA BISMARCK	1,588.60
RECORD KEEPERS LLC	7.20
RIDDLE/JAMES	306.90
SAFETY KLEEN SYSTEMS, INC.	372.77
SOUTH CENTRAL DAKOTA REGIONAL COUNCIL	9,764.00
ST ROSE CARE CENTER	16,365.59
STUTSMAN RURAL WATER DISTRICT	50.55
ULMER/AL	301.10
VERIZON WIRELESS	207.47
VISA	405.45
WALKER/DELIA	37.50
WALLWORK TRUCK CENTER	328.42
WARCKEN/BILLI	66.12
WASTE MANAGEMENT	188.40
WATCHGUARD VIDEO	52.00
WEBER/SARAH	228.10
WEX BANK	353.47

Under other business -Comm Klein will monitor the Revenue Resolution.

There being no further business, Comm Heidinger made a motion to adjourn the meeting. The meeting was adjourned at 10:37 a.m.

APPROVED THIS 19th DAY OF FEBRUARY, 2019

ROBERT FLATH, Chairman

ATTEST:

JANICE HAMLIN, County Auditor