

President Bob Flath called the LaMoore County Local Emergency Planning Committee (LEPC) meeting to order on Thursday, September 3 at 5:15PM at the LaMoore County Courthouse. Members and guests present indicated by "X".

Bob Flath	County Commissioner	X	Tracy Good	Industry	
Tony Hanson	Public Health	X	Lauren Worrel	Public Works	X
Kimberly Robbins	Emergency Manager	X	Brent Mathern	Industry	
Hank Johnson	LaMoore Fire	X	Sheriff Bob Fernandes	Sheriff's Dept	X
Bob Vandenberg	County EMS – Kulm Fire		Patty Wood Bartle	Print Media – Edgeley Mail	
Alan Nitschke	Jud Fire		Frank Balak	Public Health – CV Health District	X
Corey Sandness	Verona Fire		Tonya Duffy	State's Attorney	X

The secretary's report of the February 5, 2015 meeting had been mailed, emailed and attached to the agenda. Tony moved to approve the Secretary's report as presented. Hank Johnson seconded the motion. Motion approved. The treasurer's report did not have a final year end balance as these numbers had not been provided by the LaMoore County Auditor's office. Kimberly noted no expenses have been processed yet in 2015. The 2015 TIER II funding had been received. Bob Flath approved the report.

Old Business: Kimberly reminded everyone of the THIRA Step II meeting on Tuesday, September 8th. Dwight Stewart will facilitate the meeting. Dwight will retire in October 2015 and the State has not named his replacement to date. Kimberly did not have any new information to present for Mutual Aid.

New Business: The LaMoore County Emergency Operation Plan is still in need of review. The committee will remain the same as Kimberly, Tony, Bob V. and Frank. Kimberly will email the appendices out to this committee for their review and input. The three year training and exercise plan was reviewed again. The committee spent much time reviewing the Full Scale Hazardous Material Exercise that was held August 19th in Verona with Ransom County. The members that attended felt that local resources could be used next time and that the contractor did not do a complete job teaching or coaching during the exercise. The committee felt that full scale exercises are very valuable and discussed that with decreasing State funding we will need to use other sources to plan exercises.

Hank made a motion to use LEPC funds to match the 20% cost share of the Full Scale Exercise on August 19th with a maximum of funds to be used of \$850. Bob seconded. Motion approved.

At the recent county commission meeting, a county commissioner had requested the LEPC approve the budget that Kimberly had presented. Hank made the motion to submit the budget as presented by Kimberly to the County Commission. Lauren seconded. Motion passed.

The upcoming Search and Rescue Conference in Jamestown in October was discussed and members were encouraged to attend. The TIER II pamphlet that was used last year was discussed in detail. There was positive feedback from several businesses that received the pamphlet. Kimberly stated that most businesses met the March 31st deadline as the pamphlet was mailed in February. Some businesses that don't have to report based on the quantity did share information so first responders would know what they have on their property. Kimberly reported that there was a business that advertised in the local paper about selling and providing application of a chemical yet has never submitted a TIER II. This business has been discussed at previous LEPC meetings and the information has been sent to the North Dakota Department of Emergency Services State Hazardous Material officer and he is working on this. The group was pleased to hear that the State is assisting the local LEPC. The group then discussed having a broader mailing list for the TIER II pamphlet. Kimberly discussed that the State announced this week that they will be updating the on-line TIER II reporting system and she would like to include that in the pamphlet. Bob made a motion for Kimberly to update the pamphlet with committee review and mail it with the LEPC assuming printing and mailing costs. Hank seconded the motion. There was discussion that we should use the LEPC funds for printing costs and mailing costs. There was discussion to gather data for a smaller post-card type mailing that could go to all residents in the county. Question was called by Kimberly. The original motion passed.

Kimberly requested input from the fire departments if she should again print and mail the TIER II reports from the website. This was done last year to assist the fire departments in matching their records. It was recommended to do this again for the reports received in 2015.

There will be print copies of the Emergency Response Guidebooks (ERG) in 2016. Again, this year, Kimberly will receive the books and distribute to fire, ambulance, and law enforcement departments in the county.

The group reviewed the Section 324 notice. Frank noticed a grammatical error. Hank made a motion to publish the Section 324 notice in the local papers of the *Kulm Messenger*, *LaMoore Chronicle*, *Litchville Bulletin*, and *Edgeley Mail*. Tony seconded the motion. Motion passed.

Other Business:

Kimberly provided a brief summary of the FY2015 State Homeland Security Funds and what was requested from LaMoore County. The County has several projects that are now pending EHP approval.

The next LEPC meeting was tentatively set for February 4th at 5PM.

President Bob Flath adjourned the meeting. Minutes accepted on 2/5/2016 meeting.