

**OFFICIAL PROCEEDINGS OF THE LAMOURE COUNTY BOARD OF COUNTY COMMISSONER
MEETING-January 21, 2020**

Chairman Keith Heidinger called the meeting to order at approximately 8:33 a.m. with the Pledge to the Flag. In attendance were Commissioners Lee Miller, Bruce Klein, Bob Flath, and Marvin Schulz. Also attending were State's Attorney James Shockman, Auditor Jan Hamlin, Acting Secretary Deb Kindelspire, Highway Superintendent Josh Loegering, Patty Wood Bartle from the Edgeley Mail, and Art Hagebock from the LaMoure Chronicle.

There were no additions to the agenda. Comm Flath moved to approve the agenda, seconded by Comm Klein. Motion carried.

Comm Schulz moved to approve the minutes from the January 7 meeting, seconded by Comm Miller. Motion carried.

In road business, Josh Loegering reported that snow removal in the county should be 100% done by the end of day on Wednesday. Due to the storm, employees were not able to observe the holiday, so will be taking their holiday on Thursday this week. It appears that the county's share in the bridge bundling project will be more than originally thought. Loegering recommends that the county pull out its application because the three bridges identified by the DOT are not in need of the work and the increased cost to the county is not in the budget. The commissioners decided to table a decision on this matter.

Loegering recommends that the Bridge Inspection Agreement be signed. Having the county's bridges inspected by the DOT inspectors would be cheaper than hiring our own inspector. There are approximately forty-nine bridges in the county which are longer than 20 feet, and are required to be inspected. Comm Klein moved to sign the agreement, seconded by Comm Flath. Motion carried.

Loegering told the commissioners about an Iworqs program he plans to purchase to track department inventory and material, labor for billing purposes, and work management. It costs \$3000 annually, and there is money in the road department budget. He feels it would be very beneficial to his department.

Construction engineering interviews were held on January 26. Comm Klein moved to select KLJ to do the engineering for the County Road 62 paving project, seconded by Comm Flath. Motion approved.

DES/911 Coordinator Kimberly Robbins brought the commission up to date on several items. For the 2019 Spring Flood Event, fourteen townships have received funding to date on their work completed. There are eight townships which have completed CRC and are moving to the state to be paid. Five townships still remain to be sent to CRC. There is no change on the 2019 Fall Flood event since we still have not received notice that it will be a Federal Disaster.

The 2020 Spring Flood plans include a Spring Flood Awareness meeting in Jamestown on January 29. There will be a National Weather Service Outlook report, as well as information on the releases from the Jamestown and Pipestem Reservoirs. A public meeting for LaMoure County was recommended for February 18 at 6pm. This is being held because of the unique flooding situation in our county.

Robbins also brought up information on Communications/Cyber Security. She recommended that the county issue devices to the commissioners for county communications, and/or nd.gov email accounts for each commissioner. There would be no cost for the email accounts, and she will bring costs for devices to the next meeting. She also asked about a County Webinar account. Auditor Hamlin requested that she possibly be issued a device as well to check email regarding the upcoming election on weekends so that she doesn't have to physically come to the courthouse on weekends and holidays. It would also be useful for locking the courthouse in storm situations.

Break 9:40 a.m. to 9:50 a.m.

Treasurer Cindy Worrel presented information on the securities for county funds. The securities on each financial entity were reviewed. As of December 31, 2019, the county has \$4,012,875.82 in investments with financial entities located in the county. Comm Miller motioned to approve the securities, seconded by Comm Schulz. Motion carried. She also had two pages of cancelled and added taxes for approval. The first page had abatements amounting to \$6,329.20, most are homestead credits which will be reimbursed by the state in the amount of \$5,558.04. Additions to taxes amounted to \$2,919.07. Corrected parcels were listed with no tax changes. Comm Flath moved to approve the first page, seconded by Comm Klein. Motion carried. The second page was in reference to parcel number 38-0250050 which was split in error back in 2015 that needed to be corrected. Worrel asked the board to

cancel the 2016 taxes and to allow 5% discount on new parcels for 2017, 2018, and 2019 until February 18, 2020; as of February 19, 2020 to override penalty and interest until October 1, 2020; and if no payment has been made on the 2017 that a \$50 foreclosure fee be charged after April 30, 2020. Comm Miller moved to approve the second page, seconded by Comm Flath. Motion carried.

The Public Health Quarterly meeting convened at 10:07 a.m. Jessica Duffy reported that immunizations for flu and shingles were both up from last year. Health Track screenings numbered 24. The tobacco program focuses on education/discussion, as well as social media education. The NDQuits program is promoted often. The Electronic Medical Records was implemented on November 1 in its first phase.

Beth Delabarre reported on the Prevention Grants. Ms. Duffy reported that the end of the year financials look good. The environmental aspect of administration focused on septic sewer systems. Regulations are very black and white, but a disclaimer has been developed for those systems that are not causing any problems. The transition has been made from BHS to the county, so all workers are employees of the county now. Generator maintenance was discussed. The next quarterly meeting will be held April 21 with the commissioners, at which meeting a health board consisting of five members will be appointed. The quarterly meeting adjourned at 10:32 a.m.

Auditor Hamlin gave her final 2019 year-end report on transfers and budget amendments. The following 2019 budgets requested to be amended: County General \$32,383.31, Payroll Deduction \$84.94, and Southeast Crime Conference \$260.00. The following 2019 transfers were reviewed: Farm to Market to Road & Bridge \$186,793.61, Human Services to County General \$2,074.73, State Aid Distribution to Road & Bridge \$380,350.26, State Aid Distribution to Culverts \$76,431.09, State Aid Distribution to County Agent \$9,085.36, and State Aid Distribution to County General \$92,179.22. Comm Flath moved to approve the transfers and amendments presented, seconded by Comm Schulz. Motion carried. The State auditors will be here soon to audit 2018 and 2019. The Auditor's office will be physically closed January 31 and March 9 for employees to attend election training.

In other business, Comm Schulz moved to approve the new LaMoure County Memorial Park policies, seconded by Comm Flath. Motion carried.

The commissioners reviewed the bills. Comm Flath moved to approve the bills presented, seconded by Comm Schulz. Motion carried

Vendor Name	Amount
ALLARD TROPHY COMPANY	221.30
ALLIED ENERGY	70.42
AMERICAN SOLUTIONS FOR BUSINESS	68.17
BARNES CO TREASURER	70.00
BLUE360 MEDIA	70.75
BUMGARNER/JEFFREY	40.76
BUTLER MACHINERY COMPANY	3,473.99
CENEX FLEETCARD	459.14
CENTRAL BUSINESS SYSTEMS INC	93.84
COLE PAPERS INC	430.90
COMPUTER EXPRESS	60.00
COUNTIES PROVIDING TECHNOLOGY	4,183.80
DAKOTA DYNAMICS	1,000.00
DAKOTA PLAINS AG	2,132.99
DAKOTA VALLEY ELECTRIC	129.53
DICKEY RURAL COMMUNICATIONS	182.23
DISCOVERY BENEFITS	83.00
EDGELEY MAIL	244.11
EMMONS COUNTY	174,856.74
ENVIRONMENTAL SYSTEMS RESEARCH INST	700.00
FLATH/ROBERT	42.55
GLAXOSMITHKLINE PHARMACEUTICALS	1,755.06
GOOD OIL COMPANY	5,691.58
HEIDINGER/KEITH	99.33
HENRY SCHEIN	101.99
INFORMATION TECHNOLOGY DEPT	1,211.40
JEMCO, LLC	125.00
JOHN DEERE FINANCIAL	108.50
KLEIN/BRUCE	20.75
KLEVER/JAKE	732.00
LAMOURE CITY PARK BOARD	4,220.42

LAMOURE LANES	184.00
LAMOURE PRINTING COMPANY	30.00
LAMOURE PUBLIC SCHOOL DIST. #8	250.00
LINDGREN/BRUCE	270.50
MALLORY SAFETY & SUPPLY, LLC.	53.76
MIDSTATES EQUIPMENT & SUPPLY	26,560.62
MIDWEST CARD & ID SOLUTIONS	62.50
MILLER/LEE	100.34
ND ASSOCIATION OF COUNTIES	473.00
ND TAX COMMISSIONER	1,735.80
NDSU DEPT 3110	48.00
NDSU EXTENSION SERVICE	36.10
NDSU EXTENSION SERVICE DEPT 7510	11,234.50
OFFICE OF ATTORNEY GENERAL - 1250	1,275.00
OTTER TAIL POWER COMPANY	3,429.27
PHOTO-FRAME GALLERY	623.35
PRAETORIAN DIGITAL	525.00
PRAXAIR DISTRIBUTION INC	180.00
PRODUCTIVITY PLUS ACCOUNT	713.25
QUICK LANE TIRE & AUTO CENTER	451.48
QUILL CORPORATION	285.28
RAMADA BISMARCK	259.20
RIDDLE/JAMES	287.75
SCHULZ/MARVIN	69.20
SOUTHEAST ND COUNTY COMMISSIONERS ASSOC	350.00
STUTSMAN COUNTY AUDITOR	47.50
STUTSMAN COUNTY NARCOTICS TASK FORCE	5,000.00
ULMER/AL	407.00
VERIZON CONNECT NWF INC	243.91
VERIZON WIRELESS	419.35
WALKER/DELIA	45.00
WALLWORK TRUCK CENTER	140.36
WASTE MANAGEMENT	188.40

There being no further business, the meeting was adjourned at 11:26 a.m.

APPROVED THIS 4th DAY OF FEBRUARY, 2020

KEITH HEIDINGER, Chairman

ATTEST:

JANICE HAMLIN, County Auditor