

**OFFICIAL PROCEEDINGS OF THE LAMOURE COUNTY COMMISSION MEETING  
May 3, 2016**

At 8:30 a.m. Chairman Victor Weigel called the meeting to order and opened with the pledge to the flag. Commissioners Keith Heidinger, Lee Miller, Bruce Klein and Robert Flath were also present. Attending the meeting were Lauren Worrel, LaMoure County Highway Department; Marlene White, LaMoure County Auditor; Tonya Duffy, States Attorney; Gerald Harris, LaMoure Chronicle; Patty Wood Bartle, The Edgeley Mail; and Verleen Shear.

Chmn Weigel asked for additions to the agenda. Prepaid bills, Social Service bills, Streambank, Land Contract, Social Services, and Zoning were added. Motion to accept the additions and approve the agenda by Comm Klein, seconded by Comm Miller. Motion carried.

Motion to approve April minutes by Comm Klein, seconded by Comm Miller. Motion carried.

Motion to pay Social Services' bills of \$940.82 by Comm Heidinger, seconded by Comm Klein. Motion carried.

Lauren Worrel reported that road crews are starting on the 2<sup>nd</sup> round of grading on township and county roads with some of the county roads having even more than that; retrieving shoulders in Raney and Mikkelson townships; hauling rock to staging area in the park; crushing in the county pit; hauling gravel on Co Rds 35, 34, and 61 in bad areas; and doing demo on semi tractors. Worrel told the Commissioners there will be a sale in Williston on May 12<sup>th</sup> that he will be going to which will have trucks and trailers. Comm Heidinger asked about shoulder work that is being done, and Worrel stated that crews are doing retrieval in Raney Township and full shoulder pulls in Mikkelson Township. Comm Klein asked about the Hwy 13 project, and Worrel stated that he has not received any information regarding that yet. Worrel also told the Commissioners that he will be getting a phone & computer line put in at the Dickey shop through DRN which will cost approximately \$85 per month.

Worrel stated that someone would need to go out and inspect where the Central Power Electric Cooperative want to relocate the distribution substation east of Kulm. Comm Heidinger stated this would be in Pomona View township. Worrel is not sure if that township is zoned or not. Worrel stated that he would send a letter to Central Power Electric Cooperative to tell them to make sure that they are not in the County's right of way and stay back at least 100 feet.

The Commissioners reviewed the recommendations from Tanya Wieler for exempt and non-exempt employee classifications. Chmn Weigel informed the Commissioners that he is trying to get a time setup for Tanya to come to have meetings with the employees of LaMoure County which would be mandatory for at least the department heads. Chmn Weigel stated that we will try and get two meetings set up with one in the morning and one in the afternoon. Comm Klein stated that Tanya will go over the Employee Handbook and any other questions that employees may have. The Commissioners reviewed the list of exempt and non-exempt classifications, and Comm Miller pointed out that this list would only affect six employees who would then be titled 'exempt'. Those six employees would be Karin Boom, Jan Meidinger, Kimberly Robbins, Marlene White, Wanda Larson, and Lauren Worrel. Motion to approve the exempt/non-exempt status recommendations to our Employee Policy Handbook recommended by our HR person, Tanya Wieler, by Comm Klein, seconded by Comm Flath. Motion carried.

The Clerk of District Court Services Funding Agreement was presented to the Commissioners by Auditor Marlene White for signature. White explained that they had approved continuing this funding at a previous meeting, and this was the actual agreement to be signed. White also stated that the amount had increased from \$3,777 per month to \$4,437 per month. White stated that this would be in effect from July 1,

2017-June 30, 2019. Motion to sign the Clerk of District Court Services Funding Agreement by Comm Flath, seconded by Comm Miller. Motion carried.

Comm Heidinger informed the Commissioners that Wanda Larson, Social Services Director, resigned her position with her last day being May 31, 2016; and they are advertising within.

Comm Heidinger reported that he had contacted the South Central Dakota Regional Council to inquire about county zoning, and Deb stated that they have not as of yet. They work with townships, but she knows of someone out West that does this. Comm Heidinger stated that from what she hears, the County could have a blanket coverage with the townships still needing to have zoning in place too. Deb will email Comm Heidinger any information that she can find regarding this subject.

Comm Flath reported that he has been working with Matt Lange at KLJ to get an ad together calling for bids. Comm Flath stated this would run in the newspaper May 11, 18 & 25, 2016. Comm Flath stated construction is set to start August 8 with completion by October 31. Motion to call for bids for the Memorial Park Streambank Project by Comm Flath, seconded by Comm Heidinger. Motion carried.

Comm Klein stated that Dustin Peterson, rents the county land, has been approached to sublet the land for the growth of potatoes. Comm Klein wanted to bring it up to the Commissioners for consideration. Comm Flath pointed out that the land could be HEL, and he will research this further. This was tabled until the next meeting.

Auditor White presented a list of bills that she would like to mark as prepaid for approval by the Commissioners. White explained that these bills would be paid prior to the Commissioner meetings in an effort to avoid late fees being generated. White listed Otter Tail Power Company, Wex Bank, Cenex Fleetcard, Montana Dakota, City of LaMoure, City of Kulm, and the Visas bills that are recurring each month and need to be paid before the meeting in order to avoid late fees. Motion to allow the Auditor to prepay bills listed with review by the Commissioners at the Board meetings by Comm Miller, seconded by Comm Klein. Motion carried.

Chairman Weigel called for the opening of bids for campsite upgrades at Memorial Park. Direct Electric submitted a bid for \$26,145 and Dakota Valley Services submitted a bid for \$10,810.31. After much discussion, the Commissioners determined that the specifications were not the same within each bid, so this was tabled until the next meeting.

Gerald Harris informed the Commissioners that Pure Prairie Publishing was going to run a Summer insert in the May 11<sup>th</sup> issue of The Bargain Network. Harris stated that a 3x5 ad listing hookups, facilities, and events for Memorial Park would cost \$93.75. Comm Flath stated that Art Hagebock had approached him about this as well, and that Memorial Park has not ever advertised locally. Motion to do the 3x5 Salute to Summer Ad for Memorial Park at a cost of \$93.75 to be placed in The Bargain Network by Comm Flath, seconded by Comm Miller. Motion carried.

Break 9:50am-10:00am

Patty Wood-Bartle from the Edgeley Mail told the Commissioners that she would run a full color ad of the Summer insert for the same price of \$93.75. Motion to place the Summer insert for Memorial Park in the Edgeley Mail at the cost of \$93.75 by Comm Heidinger, seconded by Comm Klein. Motion carried.

<u>Vendor Name</u>	<u>Amount</u>
3D SPECIALTIES	2,324.50
AMERICINN	160.20
AT&T MOBILITY	26.40

BERUBE'S	1,999.00
BROWN & SAENGER	9.99
BUILDERS MART	15.00
BUTLER MACHINERY COMPANY	2,020.44
CENEX FLEETCARD	338.93
CENTRAL VALLEY HEALTH DISTRICT	210.60
COLEPAPERS	271.80
COMPUTER EXPRESS	438.98
COMPUTER PROFESSIONALS UNLIMITED INC	1,183.80
DAKOTA CARRIER NETWORK	875.00
DAKOTA DYNAMICS	1,000.00
DAKOTA MAILING & SHIPPING EQUIP INC	68.44
DICKEY RURAL COMMUNICATIONS	1,236.82
DUFFY LAW OFFICE	1,918.93
DUFFY/JESSICA	166.44
DUNN/WILLIAM	500.00
EDGELEY MAIL	618.08
FIRST STATE AGENCY INC	147.07
FLECK/JEFF	52.50
FOREMOST PROMOTIONS	205.00
GENERAL STEEL & SUPPLY	1,785.53
GOOD OIL COMPANY	745.44
HANSON/LESLIE	481.10
HENRY SCHEIN	143.04
HWY 13 ONE-STOP SHOP INC	173.95
INFORMATION TECHNOLOGY DEPT	175.00
JAMESTOWN COMMUNITY CORRECTIONS	1,095.40
KADRMAS LEE & JACKSON INC	10,198.96
LAMOURE CHRONICLE	1,017.37
LAMOURE CITY	87.25
LAMOURE COUNTY TREASURER	547.75
LAMOURE DRUG STORE	120.72
LAMOURE PARTS CENTER	136.75
LEXIS-NEXIS	148.32
LOOMER/DANIEL	30.00
MATTHEW BENDER & CO INC	282.36
MEIDINGER/JAN	197.24
ND COUNTY RECORDER'S ASSOC	100.00
ND STATE RADIO COMMUNICATIONS	6,440.28
NDACO	2,086.57
OTTER TAIL POWER COMPANY	93.77
PORTER/DENICE	93.10
QUILL CORPORATION	310.45
SANDNESS/STACEE	75.60
SANOFI PASTEUR INC	2,394.88
SLYKERMAN/LUANNE	15.66
ST ROSE CARE CENTER	14,707.25
STUTSMAN RURAL WATER DISTRICT	45.14
ULINE	413.32
UNIVERSITY OF NORTH DAKOTA	100.00
VERIZON WIRELESS	90.90
VISA	271.15
WASTE MANAGEMENT	106.52
WEIGEL/JEFF	4,000.00
WORREL/CINDY	55.08

Bills were reviewed. Motion to pay the bills by Comm Klein, seconded by Comm Flath.  
Motion carried.

Motion to adjourn by Comm Heidinger, seconded by Comm Flath. Motion carried.  
Meeting adjourned at 10:22am.

APPROVED THIS 7th DAY OF June, 2016

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VICTOR WEIGEL, Chairman

ATTEST:

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MARLENE WHITE, County Auditor