

**OFFICIAL PROCEEDINGS OF THE LAMOURE COUNTY COMMISSION MEETING
November 17, 2015**

At 8:30 a.m. Chairman Keith Heidinger called the meeting to order and opened with the pledge to the flag. Commissioners Victor Weigel, Lee Miller, and Bruce Klein were also present. Attending the meeting were Lauren Worrel, LaMoure County Highway Department; Kimberly Robbins, Emergency Manager; Marlene White, LaMoure County Auditor; Cindy Worrel, LaMoure County Treasurer; Tonya Duffy, State's Attorney; Julianne Racine, LaMoure County Agent; Gerald Harris, LaMoure Chronicle; Patty Wood Bartle, The Edgeley Mail; Tanya Weiler; Jim Mathern; James Watson; Verleen Shear; Mark Elhard; Candra Sargent; and Lawrence Ebner.

Chmn Heidinger asked for additions to the agenda. Tuck pointing, Workforce Safety Training, and set future meeting dates were added to the agenda. Motion to accept the additions and approve the agenda by Comm Klein, seconded by Comm Flath. Motion carried.

Lauren Worrel reported that the road crews are finishing their 8th round of blading, and culverts have been installed on Co Rd 64 and Co Rd 33 West of 64. Crews are installing wings on the blades and moving equipment back to the yard. Worrel stated that crews have finished mowing around bridges. Crews are fixing signs, moving construction signs back to LaMoure, and preparing equipment for winter.

Worrel presented a ditch cleaning permit currently being used in Traill County. Worrel would like to see LaMoure County start using it. State's Attorney Tonya Duffy stated that it looked good. Motion to adopt ditch cleaning permit for LaMoure County by Comm Flath, seconded by Comm Weigel. Motion carried.

Worrel presented an approach permit to the Commissioners which would be located just south of Darwin Worrel's farm to be able to get into a field. Motion to approve the approach permit by Comm Klein, seconded by Comm Miller. Motion carried.

Worrel told the Commissioners that there was a federal highway audit for LaMoure County on November 13, 2015 which went very well. Brian Fuchs from the State was present for the audit as well as Matt Lange from KLJ. Lange had everything they wanted to see and is reviewing the procedure for right of way.

Worrel reported that he has been checking into trading the 2014 Bobcat, and Central Sales told him that they would give us \$5,400 to boot with no contract. Worrel will investigate this a little further.

LaMoure County Extension Agent Julianne Racine presented her quarterly report to the Commissioners with some of the highlights being Aerodynamics Camp from July 28-29, the Community Garden Project, two 3D Archery Shoots, and the Fair Season along with many other specific projects. Racine also reported that the LaMoure County Extension office was named Organization of the year at the LaMoure Chamber Awards Banquet which was held recently. The Commissioners congratulated Racine for this accomplishment.

Cindy Worrel, LaMoure County Treasurer, reported to the Commissioners that she is currently advertising for a full-time Deputy Treasurer as her current employee, Denice Porter, will be working in another office within the courthouse. As a result of this change, Porter would need to be removed from the signature cards for all of the LaMoure County accounts. Motion to remove Denice Porter from all of the account signature cards by Comm Klein, seconded by Comm Flath. Motion carried.

Worrel also stated that should something happen to her in the interim NDCC 11-14-21 the Board would be able to take the books and appoint someone to be her successor. Worrel stated that she wants Gloria Lauf's hourly rate to be changed to the new 2016 wage at this point in time instead of the January 1, 2016. Worrel stated that she is

looking for a temporary person just for the month of December at \$13.82 per hour to assist with the mailing of the tax statements as well.

Worrel reported to the Commissioners that there is \$159,802 in uncollected 2014 taxes as of the middle of November, and \$6,762,636 total taxes has been collected at this time.

Chairman Keith Heidinger reported that Workforce Safety training is required and needs to be completed by all county employees. Chmn Heidinger stated that there will be a training session on November 25, 2015, and he encouraged the Commissioners to attend.

Tanya Weiler of Dakota Dynamics presented her pay plan recommendations to the Commissioners at today's meeting. Ms. Weiler took information regarding the courthouse, social services, and highway department employees in LaMoure County and did a market comparison of wages. When asked why the Sheriff's Department was not on the list of recommendations, Ms. Weiler told the Commissioners that Sheriff Fernandes did not wish to give her the information for this review.

Ms. Weiler gave the Commissioners three options which included moving the wages to 90% of market, 95% of market, and 100% of market. Based on the information she had, Ms. Weiler was able to determine that the wages budgeted for 2016 were at an average of 99.15% of market for the employees at the courthouse and at an average of 85.5% of market for the employees at the highway department. The total annual cost to LaMoure County for all departments to be at 100% of market would be \$152,361.16; 95% of market would be \$94,383.46; and 90% of market would be \$53,010.92. Ms. Weiler recommended that the pay plan be reviewed and updated every 3 years with COLA increases given annually.

Ms. Weiler informed the Commissioners that she has had a few more requests to assist with Human Resources in other counties and was wondering if LaMoure County was still interested in having her do this for them. The Commissioners told Ms. Weiler that they are looking at some other options as well and would let her know as soon as possible. Ms. Weiler was fine with that.

Kimberly Robbins, DES/911 Coordinator, gave the Commissioners an update for the Next Generation 9-1-1 which will go into effect in the summer of 2016. Robbins stated that people who are not able to call 911 for some reason will be able to text 911. Robbins also stated that ND SORN 20/20 which is a statewide integrated radio and dispatch network is being worked on as well.

Dave Opdahl, Custodian, reported that Karr Tuckpointing said it would cost \$24,838 to tuckpoint the north side of the courthouse next summer. Opdahl stated that their work will come with a two year guarantee. Motion to sign a contract with Karr Tuckpointing by Comm Flath, seconded by Comm Weigel. Motion carried.

The Commissioners set future meeting dates of 12-1-15, 12-15-15, 1-5-16 and 1-19-16.

The annual tax sale opened at 10:30am. The notice of sale of real estate forfeited to the county for delinquent taxes for tax year 2012 (NDCC 57-28) was published in the 11/4/15 & 11/11/15 local newspapers. The following properties were forfeited to the county for delinquent taxes: Parcel #18 SE1/4SW1/4 26-133-66, Norden Township (32-2603311), minimum sale price \$85; Lots 13 & 14, Block19, Original LaMoure (33-0119130 & 33-0119140), minimum sale price \$5,000; and the S50' Lots 1-3, Block 21 Milwaukee Land Company 2nd Addition, Edgeley (34-1121030), minimum sale price \$1,800.

There were two bidders for the property in Norden Township with Mark Elhard of Jud purchasing the property for \$1,550. Candra Sargent of LaMoure was the only bidder for the property in LaMoure, and she purchased it for \$5,000. Lawrence Ebner of Edgeley

was the only bidder for the property in Edgeley, and he purchased it for \$1,800. Auditor White left the meeting for a short time to collect the payments for each property.

<u>Vendor Name</u>	<u>Amount</u>
AL'S METAL WORK INC	102.43
ALLIED ENERGY	134.85
AT&T MOBILITY	157.26
BARNES COUNTY CORRECTIONS	14,235.00
BORDER STATES PAVING INC	1,076.17
BUILDERS MART	14.76
BUTLER MACHINERY COMPANY	907.54
CENEX FLEETCARD	413.75
CITY OF KULM	41.65
COLEPAPERS	214.69
COMPUTER EXPRESS	1,371.13
DAKOTA VALLEY ELECTRIC	74.05
DICKEY RURAL COMMUNICATIONS	19.95
DICKEY RURAL NETWORKS	243.00
DISCOVERY BENEFITS	83.00
EDGELEY CITY	112.50
EDGELEY MAIL	150.00
EMPLOYEE DATA FORMS LLC	23.00
EXPRESSWAY INN	240.30
FIRST STATE BANK OF NORTH DAKOTA	1,590.00
FLATH/ROBERT	150.00
GENERAL EQUIPMENT & SUPPLIES	1,177.25
GOOD OIL COMPANY	1,873.50
HEIDINGER/KEITH	248.90
HIWAY SERVICENTER	777.29
HWY 13 ONE-STOP SHOP INC	439.95
INFORMATION TECHNOLOGY DEPT	1,877.50
JAMESTOWN COMMUNITY CORRECTIONS	1,063.13
JAMESTOWN REGIONAL MED CT	58.00
JIM'S OIL COMPANY	318.95
K.P. SHOCKMAN TREE MOVING	700.00
KADRMAS LEE & JACKSON	58,596.56
KINZLER/WILBERT	835.04
KLEIN/BRUCE	235.35
KNIFE RIVER MATERIALS	64,396.06
KULM HARDWARE & HOME CENTER	10.99
KULM MESSENGER	30.00
LAMOURE CITY	337.00
LAMOURE COUNTY TREASURER	812.84
LAMOURE DRUG STORE	1.19
LAMOURE FOODS INC	40.76
LAMOURE HARDWARE	924.70
LAMOURE PARTS CENTER	979.02
LITCHVILLE BULLETIN	14.52
LYCOX ENTERPRISE INC	21,130.00
MAC'S INC	31.68
MARCO INC	172.61
MATTHEW BENDER & CO INC	216.10
MERCY HOSPITAL	66.37
METROPOLITAN COMPOUNDS INC	517.74
MILLER/LEE	699.55
MONTANA DAKOTA UTILITIES	31.74
OFFICE DEPOT	274.09

OPDAHL/DAVID	212.54
OTTER TAIL POWER COMPANY	1,401.18
PETERSON/LORI	256.45
PRODUCTIVITY PLUS ACCOUNT	170.50
QUILL CORPORATION	26.97
SAFETY KLEEN SYSTEMS INC	304.39
STRATA CORPORATION	70,193.70
STURDEVANTS AUTO PARTS INC	176.19
STUTSMAN COUNTY CORRECTION CENTER	3,900.00
STUTSMAN RURAL WATER DISTRICT	45.54
THE PROGRESSIVE FARMER	35.00
TOTAL HOME INC	1,110.06
TRUENORTH STEEL	3,180.24
VERIZON WIRELESS	441.94
VISA	1,224.10
WALLWORK TRUCK CENTER	40.08
WASTE MANAGEMENT	69.72
WEIGEL/VICTOR	579.13

Bills were reviewed. Motion to pay the bills by Comm Klein, seconded by Comm Miller.
Motion carried.

Motion to adjourn by Comm Weigel, seconded by Comm Klein. Motion carried.
Meeting adjourned at 11:17am.

APPROVED THIS 1st DAY OF December, 2015

KEITH HEIDINGER, Chairman

ATTEST:

MARLENE WHITE, County Auditor