

Before the meeting began, there was a moment of silence taken for Henry "Hank" Johnson who passed away in April 2016 from cancer. He was the LaMoore Fire Chief and was an active member of the LaMoore County Local Emergency Planning Committee serving until January 2016.

President Bob Flath called the LaMoore County Local Emergency Planning Committee (LEPC) meeting to order on Thursday, September 1, 2016 at the LaMoore County Courthouse at 7:10PM. Members and guests present indicated by "X".

Bob Flath	County Commissioner	X	Tracy Good	Industry	
Tony Hanson	Public Health	X	Lauren Worrel	Public Works	
Kimberly Robbins	Emergency Manager	X	Todd Vogel	Industry	X
Art Hagebock	LaMoore Fire Chief		Sheriff Bob Fernandes	Sheriff's Dept	X
Bob Vandenberg	County EMS – Kulm Fire	X	Patty Wood Bartle	Print Media – Edgeley Mail	
Alan Nitschke	Jud Fire Chief – Edgeley Fire	X	Frank Balak	Public Health – CV Health District	
Travis Wiemann	Verona Fire		Tonya Duffy	State's Attorney	
Others attending: Bill Brown (SE Regional EM)					

The secretary's report of the February 2016 meeting had been mailed, emailed and attached to the agenda. There was some discussion that more information was not mentioned about Computer Aided Dispatch (CAD) system in the notes. Chairman Flath accepted the minutes. The treasurer's report showed the following. There was discussion on why the income had increased since last year. Kimberly presented graphs that showed the number of reported materials had increased and that businesses were reporting on time. Chairman Flath accepted the Treasurer's report as reported.

Expenses

Carbon Monoxide Detectors \$1261.00 3/15/2016

**A correct balance is unavailable – corrected 12/1/2016.**

Income

First Half 2015 TIER II reports \$1,737.50 6/28/16

Old Business: THIRA – On August 18<sup>th</sup>, the State sent an email that it has decided to "postpone indefinitely the THIRA Step 3." Bill Brown stated that he would recommend the State move the THIRA timeline back as they still need to provide training and then have local meetings. He was receiving little information at this time from the State.

Mutual Aid – The fire chief meeting held earlier in the year was successful. The fire chiefs would like annual meetings to discuss mutual aid and other items as there are still questions on the insurance and payment schedules.

Are you Prepared booklet – Kimberly was able to receive grant funding (Supplement State Homeland Security) that reimbursed 100% of the printing and mailing costs for this booklet. There were 2800 printed. Frank Balak was instrumental in preparing the booklet contents. There are extra copies of the books printed so everyone was encouraged to take them to their communities.

New Business: The LaMoore County Emergency Operation Plan review has focused on the Appendices. There were two meetings this summer to review the information. The formats and contents have been simplified. Kimberly brought to the committee attention of Appendix H – Public Gathering locations. The locations were empty lots in each community; however, many of these lots are now occupied. The group recommended using the community center of each community as the gathering location. The County Point of Distribution (POD) for medical supplies will remain the LaMoore High School.

The three year training and exercise plan was updated. The next full scale exercise planned is a search and rescue. Kimberly is to start gathering information about this and possible costs before the next meeting. Since Dickey County had a search and rescue for a child event this year, the group thought we could learn a lot from this type of exercise and what resources are available.

There was discussion about the Informational Brochure that has been sent out to businesses. Bob Flath would like to see it sent again with Kimberly working with the Tax Department of LaMoore County and use their list of all commercial businesses. There was much discussion on if we should submit it to "farmers" or what a definition of a "farmer" would be. Kimberly is to rework with the brochure with new information prior to the next meeting. The brochure should focus on self-reporting hazardous materials to first responders – even though you may not need to report - for safety. Kimberly mentioned that the brochure may have been mailed too soon last year as the State website was not ready to take records January 1.

Kimberly discussed the North Dakota Hazardous Materials conference. She learned that the LEPC can provide mileage to individuals. The State covers motel and meal costs. Bob V. made a motion to pay mileage from LaMoore County to Bismarck for up to five first responders or LEPC members from LaMoore County to attend the conference. Kimberly seconded the motion. There was discussion if we should make it one from each fire department. It was decided that the motion is a first come, first serve. Motion passed.

The county received grant funding for a badge picture identification system for first responders. The grant should become available October 2016. This system will not tie into the courthouse badge system.

The committee reviewed the companies that have submitted TIER II reports. The committee also reviewed a map indicating where the facilities are located throughout the county and a graph showing trends in materials submitted and number of companies. There was one incident to review. It was an Anhydrous Ammonia release. This incident was very similar to one that was discussed in September 2014 as it was the same facility and same location in 2014 that the LEPC discussed at that time. The committee felt that we need to continue outreach and education and support these efforts to work with companies.

Other Business: The notes for the meeting included the Fiscal Year 2016 State Homeland Security Grant awards that were issued in LaMoure County. This funding should be available in October. Kimberly asked for items from the group to consider for the Fiscal Year 2017 grant that is likely issued in March 2017. Items that were mentioned were sirens for Lake LaMoure and Berlin. Kimberly discussed that each year the grant guidelines vary. It is unlikely that radios would be eligible as the State Legislative session must make decisions on the proposed Statewide Interoperability Radio Network (SIRN 2020).

A list of local, State and Federal grants had been provided for fire departments. It was requested to add the USDA Rural Development to this list.

The Carbon Monoxide detectors that were purchased in March appear to be working. Some fire and ambulance departments had requested Kimberly work with the vendor to purchase additional detectors at their expense (not the LEPC). This had previously been placed on hold until feedback was received about the detectors.

At the last meeting, it was discussed to review the county wide eDispatches contract. Overall, the LEPC saw no issues with the current system and did not see a benefit for some of the applications of the other companies. Kimberly mentioned that the detector will be replaced by eDispatches soon so the system will be out of service for a short amount of time. The group felt that Kimberly should send a mass text informing first responders of this.

The Emergency Response Guidebooks for 2016 had been distributed except for Marion Fire, Verona Fire and Kulm Police. Kimberly reminded everyone of the app for their phones which is available. It was also mentioned that the CAD system has this guidebook too.

The CAD system was discussed again. Currently, the sheriff and three deputies have licenses for CAD and computers. In addition, the following agencies are working CAD with Kulm Ambulance has two, Edgeley Ambulance has one, LaMoure Ambulance has one and LaMoure Police Chief has one. The Kulm Police Chief is not currently working with the county on the system. LaMoure Ambulance and LaMoure Fire will receive computers by October 1<sup>st</sup> to meet the needs of all that had requested at this time.

Bob V. made a motion to provide the Section 324 public notice in the local papers as had been completed in 2015. Tony seconded the motion. Motion passed.

The next LEPC meeting was tentatively set December 1<sup>st</sup> at 7PM. The location would be Edgeley or LaMoure. A meeting was also tentatively set for February 2, 2017 in LaMoure or Edgeley.

Chairman Bob Flath adjourned the meeting at 8:50PM.

Minutes approved 12/1/2016.