

MEETING-March 3, 2020

Chairman Keith Heidinger called the meeting to order at approximately 8:30 a.m. with the Pledge to the Flag. In attendance were Commissioners Lee Miller, Bruce Klein, Bob Flath, and Marvin Schulz. Also attending were State's Attorney James Shockman, Auditor Jan Hamlin, Acting Secretary Deb Kindelspire, Highway Superintendent Josh Loegering, Assistant Highway Superintendent Tim Geinert, Patty Wood Bartle from the Edgeley Mail, and Art Hagebeck from the LaMoure Chronicle.

Chairman Heidinger called for additions to the agenda. There were no additions. Comm Flath moved to approve the agenda, seconded by Comm Schulz. Motion carried. Comm Schulz moved to approve the February 18th minutes, seconded by Comm Flath. Motion carried.

Josh Loegering and Tim Geinert were in attendance to discuss Highway Department business. The department is working on automated billing with sensors on the motor graders.

Loegering has set the 2020 township meetings for March 31 and April 1 with a commissioner appointed to attend their district.

There were nine applications for the three positions open in the highway department. Interviews will be held next week. Loegering is hoping to have all filled by April 1.

The satellite shops are in need of 20 feet of additional space to enable snow removal equipment to be stored intact for safety and efficiency, without having to add/remove during each snow event. It is estimated that this could be done at a cost of \$40,000 - \$45,000 per shop.

Shop inventories are over 90% complete.

Loegering has located 27 plans and drawings for the county bridges. Inspections are expected to be completed in April 2020.

The 2003 F350 has been traded for a 2014 F150 Crew Cab with a gas engine. Stickers for identification of county vehicles have been obtained for pickups, semi-tractors and plow trucks. New tires and alignments have been done on the gravel trucks and trailers. A generator for the crusher has been purchased at a cost of \$16,500. A newer van trailer for the generator and control panel is still needed.

The Culvert Bid Opening took place at 9:15 a.m. Loegering opened one bid for reinforced concrete from Forterra. There were two bids for corrugated galvanized steel from True North Steel and Contech. He had also received an email for plastic. He will review the bids and make a decision today. The Oil Bid Opening was held at 9:30 a.m., with only one bid received from Flint Hill Resources, Inc.

DES/911 Coordinator Kimberly Robbins presented updates on disaster relief and the Spring 2020 Flood Outlook. For DR4444, the Spring 2019 event, \$341,689.24 has been received for damages and work to be completed. Five projects remain at CRC, for a total of \$160,946.96. DR4475, the Fall 2019 event, will be assigned a Project Delivery Manager on Wednesday this week. Changes were communicated to the townships at their annual officers meeting. Packets were sent to the townships communicating the March 30 deadline to confirm with LaMoure County damages on the site tracker.

In the Spring 2020 flood outlook, the chance of major flooding on the James River has decreased to 8% at this time, from a 44% chance earlier. The next flood outlook meeting will be held March 12.

A request was made for the USACE and North Dakota State Water Commission to share costs for James River gages in Adrian and Grand Rapids. The total cost would be \$6,000.00. USACE has agreed to fund 50% of the total cost which would be \$3,000.00. Comm Schulz moved to cost share with the State Water Commission the remaining balance for the county share to be \$1,500.00. Comm Miller seconded the motion. Motion carried.

Robbins has received additional information concerning sandbagging. Sign-in sheets will need to be updated with columns for volunteers' ages and the printing of their name as well as their signature. Parental consent for volunteers under 18 years of age is needed for minors to sandbag. She explained the current Salamander System could be expanded to include a package for scanning driver's licenses to track volunteers. The commissioners felt the physical sign-in sheets were sufficient at this time.

Clerk of Court, Billi Warcken, explained a change made in a bill that was passed in the Legislative Session to allow counties to contract with private debt collections companies to collect outstanding judgments.

Only the county commission can make a contract with the debt collection companies. A contract is not needed at this time for any services to be performed but could be if the need arises.

Break 9:36 a.m. to 9:44 a.m.

The Memorial Park Board quarterly meeting was called to order by Park Board Chairman Lee Miller at approximately 10:00 a.m. Park Board members present were: Bruce Klein, Bob Flath, Marvin Schulz, Billi Warcken, Sonya Albertson, and Curwood Seefeldt. Absent was Park Supervisor Kevin Shockman. The board wants to thank Kenney Klever for his years of service. They welcomed new member Curwood Seefeldt. Park Supervisor, Kevin Shockman, will be contacted concerning the summer help. At least two individuals will be needed, with the possibility of three.

Comm Flath has obtained a quote of \$51,800 for a total rebuild of the park entrance. This contractor would be able to start immediately. Comm Flath agreed to obtain two additional quotes today. He then made a motion to proceed to rebuild and improve the entrance at a cost of up to \$60,000, seconded by Billi Warcken. Motion carried.

Park Board member Sonya Albertson detailed the plans for the Centennial celebration. The schedule has been set for Saturday and Sunday events, July 25 & 26. The next meeting for the celebration will be held March 19th at 6:00 p.m. at Centerfield. Albertson has been finding names of servicemen who should be added to the park's memorial for veterans.

Warcken reported on the sale of t-shirts and that 48 sponsorships have been obtained.

The project of additional pedestals was discussed. It was agreed to go ahead with the eight additional hookups discussed at a previous meeting at an approximate cost of \$4,000. Comm Klein stated that Garrison Diversion has grants available for things like pedestals.

More picnic tables are needed for the Centennial and for the park in general. Wood tables and plastic/tubular steel tables were discussed and board member Curwood Seefeldt offered to obtain quotes.

Albertson brought a sample of the curtains in the park's kitchen. They need to be replaced. She thought about 30 – 32 yards of fabric would be needed.

Seefeldt asked if there was a job description for the Park Supervisor position. He was informed that there is one and he could get a copy.

The Park Board was informed that there wouldn't be flood insurance added to the park buildings.

The next Park Board meeting will be held May 5. The Memorial Park Board Meeting adjourned at 10:41 a.m.

The Commissioner meeting reconvened. Comm Flath informed the commission that there is an open permit for Memorial Park Streambank Restoration. The commissioners agreed to terminate to permit.

Comm Flath brought up the subject of a workload analysis that could be used to develop job descriptions and workload for each department in the courthouse and the highway department. He stated that possibly our Human Resource department could do this, or an outside company could be used.

The 2013 Impala, which was offered up for sale at an earlier date, was discussed as the bid received was too low to sell it. It was agreed to keep it for county use, using a sign-out sheet. Employees would have the option to use the car or their own personal vehicle. It is currently being used for the mail.

Auditor Hamlin informed the board the polling locations for the upcoming election need to be set. The polling location in Edgeley will be the Edgeley Nation Guard Armory. The Civic Center is not available in LaMoure. The options are the Holy Rosary Catholic Hall, the BankNorth room, and the American Legion Post #19. The commissioners selected the American Legion Post #19.

The commissioners reviewed the bills. Comm Klein moved to approve the bills presented, seconded by Comm Flath. Motion carried.

<u>Vendor Name</u>	<u>Amount</u>
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ABRAHAM GENERATOR SALES CO.	16,750.00
BALCO UNIFORM CO INC	46.12
BANKNORTH	580.00
BARNES RURAL WATER DISTRICT	53.95
BOBCAT OF GWINNER	6,406.00
BUILDERS MART	88.00
BUMGARNER/JEFFREY	776.08
CENTRAL BUSINESS SYSTEMS INC	324.24
CITY OF KULM	81.02
COMPUTER EXPRESS	1,979.94
DAKOTA CARRIER NETWORK	875.00
DELABARRE/BETH	47.15
DICKEY RURAL COMMUNICATIONS	1,458.13
DICKEY RURAL NETWORKS	231.00
DUCKWORTH/LONA	48.57
DUFFY/JESSICA	179.98
GLAXOSMITHKLINE PHARMACEUTICALS	421.96
GOOD OIL COMPANY	65.74
HEARTLAND/VISA	1,132.47
HI-WAY SERVICENTER,INC	247.80
HOLIDAY INN	576.00
HOMAN/CAROLINE	343.00
IWORQ	4,000.00
JAMESTOWN COMMUNICATIONS	267.50
JOHN DEERE FINANCIAL	164.61
KETTERLING/JACKIE	43.70
KLEVER/DARCY	128.80
KULM HARDWARE & HOME CENTER	16.49
KULM MESSENGER	30.00
LAMOURE CHRONICLE	1,391.69
LAMOURE CITY	170.81
LAMOURE COUNTY MUSEUM	5,000.00
LAMOURE DRUG STORE	28.77
LAMOURE FOODS, INC.	70.13
LAMOURE HARDWARE	522.17
LAMOURE PARTS CENTER	1,990.06
LAMOURE PRINTING COMPANY	60.00
LEAF	121.00
MERCK SHARP & DOHME CORP.	1,010.28
NARDINI	2,089.30
ND ASSOCIATION OF COUNTIES	425.25
ND DEPARTMENT OF TRANSPORTATION	10.00
ND 4-H FOUNDATION	50.00
NEWMAN SIGNS INC	5,218.74
OFFICE OF ATTORNEY GENERAL - 1250	545.00
OFFICE OF THE STATE AUDITOR	9,500.00
OST BODY & PAINT	240.00
OTTER TAIL POWER COMPANY	2,828.57
PEPSI BEVERAGES COMPANY	221.16
PRAXAIR DISTRIBUTION INC	28.26
PURCHASE POWER	2,015.00
QUILL CORPORATION	59.97
RIDDLE/JAMES	195.35
ROGERS JOSEPH	25.00
SANFORD HEALTHCARE ACCESSORIES LLC	385.75
SANOFI PASTEUR INC	2,297.72
STITCH AN IMAGE	39.50
STURDEVANTS AUTO PARTS INC	129.92
STUTSMAN RURAL WATER DISTRICT	48.30
VAN EEDEN/CLARA	152.90
VERIZON CONNECT NWF INC	12.44
VERIZON WIRELESS	392.65
WALK-N-ROLL	128.52
WEST END HIDE, FUR & METAL CO., INC	549.12
WEX BANK	615.91

Comm Klein informed the commissioners that a Risk Manager Injury and Claims Management job description has been completed and Julie Senger with the Highway Department holds this position.

Klein will visit with Senger today to discuss compensation for the responsibilities of this job. Human Resources has been working with Klein and Senger.

There being no further business, Chairman Heidinger adjourned the meeting at 11:19 a.m.

APPROVED THIS 17th DAY OF MARCH, 2020

KEITH HEIDINGER, Chairman

ATTEST:

JANICE HAMLIN, County Auditor