

**OFFICIAL PROCEEDINGS OF THE LAMOURE COUNTY BOARD OF COUNTY COMMISSONER  
MEETING-April 21, 2020**

The Board of LaMoure County Commissioners met Tuesday April 21, 2020. Chairman Keith Heidinger was in attendance at the courthouse, along with Auditor Jan Hamlin, Acting Secretary Deb Kindelspire, and Highway Superintendent Josh Loegering. Commissioners Bruce Klein, Lee Miller, Bob Flath, and Marvin Schulz were in attendance via conference call. Also attending by teleconference were State's Attorney James Shockman, Clerk of Court Billi Warcken, Patty Wood Bartle from the Edgeley Mail and Art Hagebock from the LaMoure Chronicle. The chairman called the meeting to order at approximately 8:36 a.m. with the pledge to the flag.

State's Attorney Shockman added the open meeting requirements to the agenda. Comm Klein moved to approve the agenda with this addition, seconded by Comm Schulz. Motion carried.

Comm Schulz moved to approve the minutes from the April 7 meeting, seconded by Comm Flath. Motion carried.

In road business, Josh Loegering reported that the first round of township blading has started. In the last two weeks, \$12,000 in township culvert work at 11 sites, and \$10,000 in county culvert work at 2 sites have been completed. Gravel crushing in the Schmoker pit started on Monday. Bridge inspections by Stantec are starting this week at a cost of approximately \$550 per structure. Forty-two will be completed this year. Inspections will take place every other year.

Township and county culvert projects are ongoing with 33 sites currently scheduled. The culvert work on County Road 62 will begin Wednesday, starting south and working north. The road will be closed during daylight hours only. The county road 34 shoulder pull from ND 1 to County Road 60 will start within the next two weeks.

He has hired additional staff for the summer work.

The funding agreement for Clerk of Court services, which was approved at an earlier meeting, was signed by Chairman Heidinger.

County Agent Julianne Racine reported that office employee Taylor Huether has resigned. She will complete an additional week following her maternity leave before terminating. Julianne and Caroline will be alternating days in the office for now.

DES/911 Coordinator Kimberly Robbins reported on her activities. DR4444 for the Spring 2019 Flood has two projects remaining. Over \$500,000 in costs was submitted to FEMA. DR4475 for the Fall 2019 Flood has an estimated \$120,000 in costs. Six townships have been submitted. Costs for sites that receive further damage will be added to the fall expenses. The Spring 2020 disaster is questionable.

DR4509 is designated for emergency funds for COVID-19. An applicant agent needs to be approved. Comm Miller moved to appoint Kimberly Robbins, seconded by Comm Klein. Motion carried. LaMoure County has declared a Health Emergency and is eligible for FEMA funding. We will need to track expenses and document. A training meeting is scheduled for April 22. A virtual EOC met on April 15<sup>th</sup> with Incident Command. There will be continued weekly meetings with County Superintendents, City Mayors/Auditors, and Emergency Department Heads. There will also be continued weekly meetings with local healthcare.

State's Attorney James Shockman reminded the commission of open meeting requirements during the COVID-19 crisis. If discussion takes place through emails or text messages, it is considered a public meeting and must be announced to the public. Receiving information by email or text, with no response, does not apply to open meeting requirements. Shockman also reported that jury trials may be reopened by July 1.

Break 9:25 a.m. to 9:30 a.m.

The quarterly Public Health meeting convened at 9:34 a.m. Public Health Director Jessica Duffy reported that immunizations in the first quarter were down slightly from last year. This was not significant considering the COVID-19 crisis. The goal for 2020 health track is 28. Currently four individuals are waiting for screenings and are on hold due to COVID-19. Coalition meetings for Tobacco are continuing and grant funding should remain the same.

In addressing the COVID-19 Pandemic, there have been no positive tests in LaMoure County. That does not mean it is not here. It is recommended to continue social distancing. Also, follow direction from ND Department of Health and the CDC for best practices. LaMoure County has fit tested 61 healthcare workers and emergency responders to safely wear N-95 masks. Another round of testing will happen. Duffy just learned that there may be a possibility that the public health office could request testing kits to increase testing in LaMoure County. This would be a process and they will wait for further direction from the state as standing orders would be needed. The clinics in Edgeley and Kulm are currently doing testing.

Preventative Grant meetings are being held virtually. Darcy Klever reported the financials were okay for the first quarter and appear good. The office has been receiving phone calls regarding environmental concerns. Duffy has been in contact with Courthouse Custodian Roger Loegering concerning their generator and refrigerators. A new refrigerator will be needed before winter and Loegering has helped to research options and offered suggestions.

The next quarterly meeting will be held July 7. The meeting adjourned at 10:05 a.m.

In other business, Auditor Hamlin reported that all voting for the upcoming election will be done by mail or through the drop box being installed at the courthouse. Ballots must be postmarked June 8 at the latest, or placed in the drop box by 4 p.m. on election day.

The commissioners reviewed the bills sent to them prior to the meeting. Comm Flath moved to approve the bills, seconded by Comm Miller. A roll call vote revealed all commissioners voting yes. Motion carried.

<u>Vendor Name</u>	<u>Amount</u>
ALLIED ENERGY	1,751.29
AT&T MOBILITY	11.29
BUTLER MACHINERY COMPANY	677.22
CENEX FLEETCARD	264.33
CENTRAL BUSINESS SYSTEMS INC	97.80
COLE PAPERS INC	328.50
COMPUTER EXPRESS	1,629.00
DACOTAH PAPER CO.	173.30
DAKOTA VALLEY ELECTRIC	98.34
DISCOVERY BENEFITS	83.00
DORN/MARK	127.86
EDGELEY MAIL	78.00
FLATH/ROBERT	300.00
FRONTIER PRECISION INC	233.57
GRAHAM TIRE ABERDEEN	802.80
HEARTLAND STATE BANK / VISA	2,952.66
HEIDINGER/KEITH	548.35
JAMESTOWN COMMUNICATIONS	120.00
JOHN DEERE FINANCIAL	141.69
KLEIN/BRUCE	300.00
LAMOURE DRUG STORE	15.52
LAMOURE FOODS, INC.	90.63
LAMOURE PRINTING COMPANY	2,821.00
LEXIPOL LLC	3,024.00
LITCHVILLE BULLETIN	330.00
MARQUART/ANDREW S.	288.00
MILLER/LEE	300.00
NATIONAL ASSOC OF COUNTY ENGINEERS	200.00
ND DEPT. OF TRANSPORTATION	892.19
NDSU AG COMMUNICATION	10,150.92
NORTHWEST TIRE INC	271.26
OTTER TAIL POWER COMPANY	2,614.75
PHARMCHEM INC	57.10
PRODUCTIVITY PLUS ACCOUNT	86.95
R & S COLLISION CENTER, INC.	3,455.00
RDO EQUIPMENT CO.	137.21
SCHULZ/MARVIN	400.00
SHOCKMAN LAW, PLLC	2,507.54
STOUDT-ROSS FORD INC	14,530.00
STURDEVANTS AUTO PARTS INC	88.50
STUTSMAN COUNTY CORRECTION CENTER	5,040.00

VAN DIEST SUPPLY COMPANY	13,786.20
VERIZON CONNECT NWF INC	246.35
VERIZON WIRELESS	418.75
WALKER/DELIA	37.50
WASTE MANAGEMENT	188.40

There being no further business, Chairman Heidinger adjourned the meeting at 10:04 a.m.

APPROVED THIS 5<sup>th</sup> DAY OF MAY, 2020

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KEITH HEIDINGER, Chairman

ATTEST:

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JANICE HAMLIN, County Auditor