

President Bob Flath called the LaMoure County Local Emergency Planning Committee (LEPC) meeting to order on September 4, 2014 at 7:10PM at the LaMoure County Courthouse. Members and guests present indicated by "X".

Bob Flath	County Commissioner	X	Tracy Good	Industry	
Tony Hanson	Public Health	X	Kim Radermacher	State Attorney	
Kimberly Robbins	Emergency Manager	X	Brent Mathern	Industry	
Hank Johnson	Fire Chief – LaMoure	X	Sheriff Bob Fernandes	Sheriff's Dept	X
Bob Vandenberg	EMS – Kulm	X	Patty Wood Bartle	Print/Media – Edgeley Mail	
Alan Nitschke	Jud Fire		Frank Balak	Public Health – CV Health District	X
Dave Maley	Verona Fire/City of Verona		Lauren Worrel	Public Works	
Dwight Stewart	NDDDES	X			

The secretary's report of the Special Meeting on May 7, 2014 and February 6, 2014 meeting had been mailed, emailed and attached to the agenda. The treasurer's report showed a balance in the account of \$11,516.35. Kimberly noted a deposit from the Hazardous Chemical Preparedness and Response Program was received on June 26th for \$962.50. President Flath accepted the minutes and financial report as presented.

Old Business:

The LaMoure County Multi-Hazard Mitigation Plan was accepted by the County Commissioners on August 19th and sent to the North Dakota Department of Emergency Services (NDDDES) office for review. The county must wait for the State and Federal review and approval. A list of the mitigation projects were provided to the LEPC. It was discussed that this should be a plan and education may be needed to explain the purpose of the plan.

The Threat and Hazard Identification and Risk Assessment (THIRA) – Step 1 survey results for LaMoure County were available. Dwight provided some insight on what items may be in Step 2 when the State initiates it.

A county-wide mutual aid agreement was discussed. Although several between jurisdictional agreements are completed, there is not one single, county-wide agreement. Dwight again suggested using the Mouse River firefighters agreement to use as a guide for expenses addendum. Dwight and Frank discussed the State of Minnesota and their mutual aid process. A suggestion was made to discuss with legislators regarding a State-Wide mutual aid agreement.

New Business:

The LaMoure County Emergency Operation Plan will start a review process. Kimberly, Tony, Bob V. and Frank will be on a committee to start this with a progress report to be available at the next meeting.

The three year training and exercise plan was reviewed through 2017. A column was added that shows where funding has been received or planned for the exercises. Dwight will provide information to assist with the Search and Rescue tabletop. The Ransom County full scale exercise has been scheduled for October 1st while the Sargent County full scale exercise may be delayed to March 2015. A full scale hazardous material exercise between Ransom and LaMoure County is planned as well in 2015.

A recent Anhydrous Ammonia release incident in LaMoure County was discussed. Details from the incident show that the released amount was less than a reportable amount for a National Response Center report; however, the group discussed the important lessons learned from the incident. First, the local companies need emergency response plans. The LEPC felt they need to assist with education and outreach about emergency response plans to industry. The education and outreach should not only include details about emergency response plans yet offer assistance to develop these plans and guidance on how to distribute the TIER II reports as several reports were not received by the local fire department or emergency manager. The education and outreach should also include information about what hazardous materials should be reported. Finally, the LEPC noted that training among and between first responders and industry is needed to ensure safety of all. Kimberly should prepare a draft education document that could be mailed to all industry and cost estimates for printing and mailing by next meeting.

The LEPC group reviewed the list of TIER II reports to date. Kimberly told the group that this year there were several businesses that were late sending in their information. There is also one business that has been contacted by Kimberly as well as by the State for failure to report. The State has authority to handle this and details about this authority can be found in the LEPC handbook.

Kimberly provided information from the recent full scale exercise in Edgeley on June 26th. The after action report showed failure of radio communication and incident command structure. The radio communication failure was part due to lack of radios or radios programmed improperly. This action item has been addressed. However, the operator use of the radio and understanding of bank 5 communications was deficient. The LEPC felt Training and exercising in radio communications and incident command structure should be addressed. Kimberly should present costs of classroom ICS training and schedule trainings at least annually for bank 5 and radio communication as it was noted that repetition for our volunteers may be the best way to learn with the radios.

Next generation 9-1-1 information was discussed briefly about the importance of digital/electronic/wireless communications with State Radio in the next year and the long term plan and support for interoperable communications.

The 2014 State Homeland and Security Grant fund distribution list was provided and showed LaMoure county receiving \$3,200 between a radio and training.

LEPC funds were discussed. A priority would be set toward education, training and exercise and outreach. A list of first responder equipment that should actively be sought with grant funds was reviewed and updated to include, body cameras for law enforcement, courthouse metal detector, thermal imaging optics, cyber security for Sheriff's computer, portable light tower, and outdoor warning sirens updates. Items from the previous notes also included a biological hazard fridge, computers for first responders, and breaching tools for law enforcement. It was mentioned that individual departments can come to the LEPC for funds for specific use and a request does not have to be to all departments or county wide.

Bob V made a motion to publish the Section 324 notice as a public notice in the county papers of the LaMoure Chronicle, Edgeley Mail, Kulm Messenger, and Litchville Bulletin. Sheriff Fernandes seconded the motion. Motion passed.

Next meeting is tentatively December 4th or early in 2015 with the location to be in Edgeley.

Bob V made a motion to adjourn the meeting. Tony seconded the motion. Meeting adjourned shortly before 9PM.