

**OFFICIAL PROCEEDINGS OF THE LAMOURE COUNTY BOARD OF COUNTY COMMISSONER
MEETING-February 6, 2018**

At 8:30 a.m. Chairman Bruce Klein called the meeting to order and opened with the pledge to the flag. Commissioners Bob Flath, Keith Heidinger, Victor Weigel, and Lee Miller were also present. Also attending were Janice Hamlin, Auditor; Lauren Worrel-County Road Superintendent; Tim Geinert, Assistant County Road Superintendent; State's Attorney, Tonya Duffy; Patty Wood-Bartle, Edgeley Mail; and Gerald Harris, LaMoure Chronicle.

Chairman Klein asked for additions to the agenda. There were three additions. Comm Miller would like to discuss a bid for county zoning. DES/911 Coordinator Kimberly Robbins requested to add Wellness Program Contract.. Auditor Jan Hamlin would like to add a second Paid Under Protest. A motion was made by Comm Flath to approve the additions and the agenda, seconded by Comm Heidinger. Motion carried.

A motion was made by Comm Heidinger to approve the minutes for the January 16th meeting, seconded by Comm Miller. Motion carried.

Social Service bills were reviewed. A motion was made by Comm Weigel to approve the Social Service bills, seconded by Comm. Heidinger. Motion carried. Total \$1,097.41.

County Road Superintendent Lauren Worrel reported the road crew has been plowing snow in confined areas, doing repair and maintenance on trucks. They are building two more front rake attachments for the blades. They have been installing new valve on plow trucks to operate reversible plows. The blades have been out blading some county roads leveling out gravel ridges.

The crew will be attending first aid and CPR training on February 8th and MSHA training on February 9th.

The notices for bids are in the paper for road oil and culverts. The bid opening date for culverts is February 20th at 9:15 a.m. and for road oil is February 20th at 9:30 a.m.

Mr. Worrel will be meeting with KLJ possibly next week to go over the planning on the box culvert for CR 62.

Mr. Worrel will be attending the township association meeting on February 15th.

Chairman Klein informed the board that Lauren Worrel has submitted his letter of resignation. His last day will be March 16th. The board thanked Worrel for his years of service and wished him well. Ms. Hamlin will put a statewide ad in the paper. It will also be posted with Job Service and on the county website. Comm Heidinger made a motion to regretfully accept his resignation, seconded by Comm Miller. Motion carried.

County Treasurer Cindy Worrel met with the board for the semi-annual review of securities and depositories. The county has \$8,350,887.35 in certificates and depositories with financial institutions located in the county as of December 31, 2017. Comm Flath made a motion to approve the securities as presented, seconded by Comm Weigel. Motion carried.

Lynda Dunn, Library Director of the South Central Area Library, sent the board a letter requesting they appoint Karen Sandness to serve on the South Central Area Library Board as a representative of LaMoure County for a three year term. A motion was made by Comm Miller to appoint Karen Sandness to the South Central Area Library Board for a three year term, seconded by Comm Heidinger. Motion carried.

Auditor Hamlin let the board know that the lease agreement for the parcel of land in the NW1/4 of Section 21-134-61 will be up this year. Ms. Hamlin will put a Notice of Bids ad in the paper.

DES/911 Coordinator Kimberly Robbins asked the board to sign the SIRN Memorandum of Understanding. It is a statewide program where authorized use of currently licensed frequencies would be necessary for the deployment of SIRN and agrees to work with ITD on any transition plan to minimize impact to the current licensee and SIRN. LaMoure County has up to four frequencies that may be

impacted. This is phase one for all counties in the state to sign into this contract. A motion was made by Comm Heidinger to sign the MOU, seconded by Comm Flath. Motion carried.

LaMoure County Courthouse will have a lock down drill in March to test security. Also there will be a Critical Infrastructure System review in March done by Homeland Security. The review will look at natural hazards, cybersecurity, vulnerabilities, mitigation efforts, etc.

Ms. Robbins informed the board that the Employee Wellness Program grant application is due. A motion was made by Comm Flath to apply for the grant, seconded by Comm Miller. Motion carried. Ms. Robbins will submit the grant application.

Break: 9:24 a.m. to 9:34 a.m.

The commissioners were made aware that two more paid under protest letters have been received by the county. The letters were from Edgeley Bean and Receiving, LLC, Mike Brandenburg, President and Edgeley Country Club. Tax Director Denice Porter will look into the protests before the commissioner's act on them. Both were tabled until the February 20, 2018 meeting.

Comm Miller did some checking with KLJ on estimated cost for planning and zoning contracting. The proposed planning process includes two Task Force meeting, six Planning Commissioner meetings, and up to four Working Group meetings. The approximate time to develop a Planning and Zoning Ordinance would take four weeks. The first part is the comprehensive plan task and it would cost \$13,516.00. The second part would be the zoning and subdivision ordinance tasks and the cost would be \$4,195.00. The board would like to see other entity quotes before proceeding. More research is need before moving forward.

Auditor Hamlin presented the board with the rest of the 2017 year end transfers to clean up the books. The Human Services account will be moved to County General in the amount of \$421,540.62. County Extension Special Fund will be moved to the County Agent in the amount of \$5,429.37. State Aid will be moved into the County Agent in the amount of \$16,773.84. State Aid will be moved to the County General in the amount of \$911,839.79. In 2014 the transfer from County General to Public Health was missed. The amount to transfer will be \$48,000.00. Comm Weigel made a motion to approve the transfers present, seconded by Comm Flath. Motion carried.

The hearing for public comments on the Resolution of Medical Marijuana was open at 10:00 a.m. Lyle, Sharon, and Jamie Edwards attended the meeting. Lyle Edwards asked what the county position was on the topic. Is the county looking at zoning to prevent distribution and growing or are they planning to take it to a vote of the people? The resolution came up at an auditor's training. It was highly recommended that counties have a resolution in place in case someone is interested in having a manufacturing or distribution center in the county. LaMoure County would like to be proactive. Mr. Edwards stated they have been raising industrial hemp for three years. They would be interested in the distribution or growing of medical marijuana. It would be a way to bring income to the family farm. There will be two growers and eight dispensaries in North Dakota. State's Attorney Tonya Duffy clarified the resolution does not prohibit a dispensary or growing in LaMoure County but would set guidelines.

The following commissioner meeting dates were set: March 6, March 20 & Park Board, April 3, April 17 & Public Health, May 3, and May 15.

The bills were reviewed. A motion was made by Comm Flath to pay the bills presented, seconded by Comm Heidinger. Motion carried.

<u>Vendor Name</u>	<u>Amount</u>
A & K COLLISION & REPAIR	59.95
ACCESS PRINTING SOLUTIONS, LLC	155.20
ALLARD TROPHY COMPANY	219.90
ALLIED ENERGY	520.37
AT&T MOBILITY	28.68
ATCO INTERNATIONAL	185.00
BALCO UNIFORM CO INC	45.83
BARNES RURAL WATER DISTRICT	52.00
BERT'S TRUCK EQUIPMENT OF MOORHEAD	439.00

BORDER STATES ELECTRIC SUPPLY	3,079.94
BUILDERS MART	977.62
CENTRAL BUSINESS SYSTEMS	828.05
CENTRAL BUSINESS SYSTEMS INC	62.28
CITY OF KULM	81.18
CLIA LABORATORY PROGRAM	150.00
CODE 4 SERVICES INC	1,198.04
COLE PAPERS INC	194.36
COMPUTER EXPRESS	1,703.50
COMPUTER PROFESSIONALS UNLIMITED INC	4,183.80
DACOTAH PAPER CO.	158.47
DAKOTA CARRIER NETWORK	875.00
DAKOTA SKID STEERS, LLC	339.13
DICKEY RURAL COMMUNICATIONS	1,400.36
DICKEY RURAL NETWORKS	231.00
DUFFY LAW OFFICE	2,243.20
DUFFY/JESSICA	281.77
DUFFY/TONYA	174.40
EDGELEY MAIL	76.00
ELSE/MIKE	173.71
FIRST STATE BANK OF NORTH DAKOTA	560.00
GOOD OIL COMPANY	1,580.76
HANSON/WILLIAM	276.70
HENRY SCHEIN	710.75
HI-WAY SERVICENTER,INC	246.40
HOMAN/CAROLINE	58.86
HWY. 13 ONE-STOP SHOP, INC	6,923.28
IAAO	210.00
INFORMATION TECHNOLOGY DEPT	834.90
JAMESTOWN COMMUNICATIONS	143.00
JAMESTOWN COMMUNITY CORRECTIONS	2,217.81
JIM'S FLOOR COVERING INSTALLATION	3,391.17
KADRMAS LEE & JACKSON INC	16,879.16
KELLY/FALLON M	39.24
KETTERLING/JACKIE	72.21
KINDELSPIRE/DEB	174.40
KLEIN/BRUCE	232.35
KLEVER/DARCY	38.15
KLEVER/JAKE	72.00
KULM HARDWARE & HOME CENTER	56.93
KULM MESSENGER	74.00
LAMOURE CHRONICLE	638.52
LAMOURE CITY	147.34
LAMOURE DRUG STORE	15.70
LAMOURE FOODS, INC.	67.73
LAMOURE HARDWARE	1,602.04
LAMOURE PARTS CENTER	939.14
LAMOURE POSTMASTER	72.00
LAMOURE PRINTING COMPANY	118.00
LAQUINTA INN & SUITES	81.90
LEAF	121.00
LINDGREN/BRUCE	244.00
LITCHVILLE BULLETIN	91.96
LOEGERING/ROGER	296.81
LOOMER/DANIEL	65.00
MAC'S INC	1,096.55
MCLEAN/ANNA	215.71
METROPOLITAN COMPOUNDS, INC.	750.00
MIDSTATES EQUIPMENT & SUPPLY	26,851.85
NATIONAL INDUSTRIAL & SAFETY SUPPLY	363.30
ND ASSOCIATION OF COUNTIES	400.00
ND CLERKS ASSOCIATION	200.00
ND CO AUDITORS ASSOCIATION	200.00
ND COUNTY TREASURERS' ASSOCIATION	200.00
ND DEPARTMENT OF TRANSPORTATION	20.00
ND STATE RADIO COMMUNICATIONS	6,837.90
NDACO	1,419.31
NDACTVSO	115.00
NDEMA	30.00

NELSON AUTO CENTER	28,732.00
NORTH DAKOTA ONE CALL	2.00
NORTHWEST TIRE INC	3,413.51
OTTER TAIL POWER COMPANY	130.83
PANDORA MEDIA INC	2,773.20
PRAXAIR DISTRIBUTION INC	48.35
PURCHASE POWER	2,015.00
QUALITY INN	334.80
QUILL CORPORATION	1,403.64
RACINE/JULIANNE	108.66
RAMADA BISMARCK HOTEL	1,277.60
RIDDLE/JAMES	260.35
SAFETY KLEEN SYSTEMS, INC.	342.36
SANDNESS/STACEE	64.86
ST ROSE CARE CENTER	14,864.65
STURDEVANTS AUTO PARTS INC	143.44
STUTSMAN COUNTY AUDITOR	5,000.00
STUTSMAN RURAL WATER DISTRICT	48.45
SUPERIOR LIGHTING	133.70
ULMER/AL	254.90
US DEPARTMENT OF TREASURY	118.00
VERIZON WIRELESS	709.96
VISTOS CARQUEST	859.86
W.D. LARSON COMPANIES LTD INC	618.30
WASTE MANAGEMENT	184.70
WEST END HIDE, FUR & METAL CO., INC	1,822.20
WEX BANK	280.17

Ms. Hamlin let the board know that she will be at the Township Association Meeting on February 15. Harmony Rode and Hamlin will be attending the Statewide Election Conference in Bismarck on March 8th. All employees from the Auditor’s Office would like to attend the Regional Election Training in Jamestown on March 12th. Hamlin requested that the Auditor’s Office be closed that day. The board said that would be fine and let Treasurer Cindy Worrel know.

A letter was received from USA Softball of North Dakota and the North Dakota Department of Health. The USA Softball letter stated that there is no longer a need for Field Owner Insurance as long as the teams in the league or Sanctioned Tournaments on county fields are 100% registered with the USA Softball. The Health Department letter was about a complaint by Marion.

The public comment hearing for Resolution of Medical Marijuana was closed at 11:01 a.m. A motion was made by Comm Flath to adopt the Resolution of LaMoure County to License and Permit for Medical Marijuana Distribution and Manufacturing Center, seconded by Comm Heidinger. Roll call vote taken: Miller-yes, Weigel-yes, Heidinger-yes, Flath-yes, Klein-yes. Motion carried.

A motion was made by Comm Heidinger to adjourn the meeting, seconded by Comm Weigel. Meeting adjourned at 11:02 a.m.

APPROVED THIS 20th DAY OF FEBRUARY, 2018

BRUCE KLEIN, Chairman

ATTEST:

JANICE HAMLIN, County Auditor