

**OFFICIAL PROCEEDINGS OF THE LAMOURE COUNTY COMMISSION MEETING  
December 16, 2014**

At 8:30 a.m. Chairman Keith Heidinger called the meeting to order and opened with the pledge to the flag. Commissioners Lee Miller, Bruce Klein, Victor Weigel and Bob Flath were also present. Attending the meeting were Marlene White, Auditor; Lauren Worrel, LaMoure County Highway Department; Kimberly Radermacher, LaMoure County State's Attorney; Kimberly Robbins, Emergency Manager; Jan Meidinger, Tax Director; Sheriff Bob Fernandes; Verleen Shear, Daryl Pfaff, Jay Cinck and Rev. Thomas Carlson; Gerald Harris of the LaMoure Chronicle and Patty Wood Bartle of the Edgeley Mail.

Chm. Heidinger asked for additions to the agenda. Report on the 5 County meeting, Social Service Bills, future meeting dates, and the Outdoor Heritage Fund presentation were added. Motion by Comm. Klein to accept the additions to the agenda, seconded by Comm. Weigel and passed.

Motion by Comm. Weigel to pay Social Service bills totaling \$53,843.46, seconded by Comm. Flath and passed.

Lauren Worrel gave the Highway department report. Necessary blading on problem areas of township roads has been done. Equipment is being serviced and repaired in the shop. He was able to purchase a very nice used 2003 F350 Ford dually with only 63,900 miles at the State Equipment Auction for the department. He attended the State Road Safety meeting. LaMoure County Assessment is in February. Costs covered will be paid on a 90/10 split with State/County. A notice of snow removal policy will be published in county papers. He presented a certification of maintenance to be signed certifying that the County is maintaining the roads that the State has contributed funds for. Motion by Comm. Weigel to sign pending review by the State's Attorney, seconded by Comm. Miller and passed.

Sheriff Fernandes met with the board to discuss raising the minimum starting salary for a new deputy. At this time he has had 7 applications, 2 interviews and has not offered the job to anyone yet. Comm. Klein noted that the new person would likely begin with no experience so maybe they could start at a step 4 which would increase the starting salary from \$35,663 to \$37,800. Fernandes said that would not be enough. He said that the minimum should start at \$6,000 higher than it presently is set and the administrative assistant should be raised \$250 per month as well. Klein noted that would increase the salaries in the budget for the Sheriff's Department by about \$27,000. Comm. Weigel said our salaries are far too low. He has checked with Mercer and Stutsman Counties. Foster Co. has 4 law enforcement officers in the county and Dickey Co has 10 including City of Oakes and Ellendale. Rev. Thomas Carlson of Edgeley stated that he is on the ambulance and has had to wait 25 minutes for a deputy to arrive on scene at the Edgeley hotel. He feels public safety is important, and we will need to pay for it. Comm. Weigel said the time to discuss salary changes would be at budget time. Budget hearings were held and no mention was made at that time. Comm. Flath said the salary schedule should be reviewed and salaries adjusted when it is- in the coming budget. Fernandes said the original salary schedule was not followed. Verleen Shear told the board that in her opinion this has been a problem for 10 to 12 years and it is now a crisis. She feels that it should be changed now for the Sheriff's Department and then go from there with the review. Darrell Pfaff addressed the board with his suggestion that the basis for the salary is different and should include hazardous duty pay. Motion by Comm. Weigel to give all officers in the

department a \$500 per month raise and the office assistant a \$250 per month raise beginning January 2015. The temporary raise given for extra duties while they were down a deputy would be discontinued. Comm. Klein noted that would equate to a 10 step increase on the salary schedule. It would probably be best to remove the department from the schedule. Motion passed on a roll call vote- Weigel, yes; Klein, yes; Miller, yes; Flath, no; Heidinger, yes.

Notice from Stutsman County that the inmate boarding contract will increase from \$60 to \$65 per day. Motion to accept the new contract by Comm. Klein, seconded by Weigel and passed.

Beer/Liquor license application from Cavett's Coerner was reviewed. Motion to approve by Comm. Weigel, seconded by Comm. Flath and passed.

2015 Trailer park/campground license renewal was presented. This is for Memorial Park. Motion to sign the renewal by Comm. Flath, seconded by Comm. Miller and passed.

Emergency Manager Kimberly Robbins presented the findings of the website upgrade options. The consensus of those who responded to the survey was that option 2 was most desirable. The county technical support technician currently uses this in Dickey County and is in favor also. Cost will be \$35 per month. Motion to go with option 2 by Comm. Miller, seconded by Comm. Flath and passed. She also gave an update on the LaMoure School generator project. The school contract was signed, and the project is progressing.

South Central Dakota Regional Council Joint Powers agreement and annual dues of \$7,254 are now due. Motion by Comm. Weigel to sign the agreement and pay dues, seconded by Comm. Klein and passed.

Clerk of District Court Karin Boom presented the completed grant application to be submitted to the ND Supreme Court committee for the facilities grant fund. Projects to be included are a walk-through metal detector for the courtroom to replace the one that is no longer functioning and an addition to the courthouse security to add panic buttons to court spaces. Total cost is \$5,325.79 of which the County will be obligated to pay 25% or \$1,331.45. Motion to submit the grant and pay the county share by Comm. Miller, seconded by Comm. Flath and passed.

Kimberly Radermacher gave the board an update on proposed compensation for Assistant State's Attorney salary to complete the cases from 2014 to which she remains assigned. There are two cases on appeal to the ND Supreme Court and one scheduled for jury trial in February. The prorated pay through February 6th would be \$5,116.61. Motion to approve by Comm. Flath, seconded by Weigel and passed.

Dave Opdahl gave an update on his search for a replacement pickup. He would look for something basic with less than 150,000 miles. Comm. Miller said the highway department has a '99 Chevy that would be available when it is replaced. Opdahl will discuss with Worrell. He also has been checking on replacing the pop machine. During meetings and court days there is a lot of interest in a pop machine. He was directed to continue checking on options.

Comm Klein reported on the 5 County Regional Commissioner's meeting held in Gwinner. Presentations on the Governor's proposed budget, Surge Fund, State Aid Distribution Fund, Social Services and Mill Levy consolidation were discussed. Increases in Health Insurance premiums and PERS retirement costs were also discussed. The upcoming legislative session

will address all these issues. It is important for Counties to stay current with the issues pertaining to funding and property taxes.

Tax Director Jan Meidinger presented his findings on the GIS workstation program. It is in the 2014 budget at this time, and he strongly recommends proceeding with the contract to purchase the system. This is key to doing values with the soils information. The cost is \$90,000, and that is comprehensive with no hidden costs. There is an annual licensing fee which will become due in 2016 of approximately \$12,500. Motion to proceed with the contract for the GIS workshop system by Comm. Miller, seconded by Comm. Flath and passed.

Comm. Flath reported on his presentation to the Outdoor Heritage Fund Committee regarding bank erosion, permitting, regulations and other issues. He is hoping to get approval for a \$685,000 funding request when it is reviewed by the Industrial Commission. He said the presentation went very well and met all the project directives. Total project cost is approximately \$950,000, and the County would cover \$120,000 of in-kind costs by hauling and providing rock.

Chairman Heidinger set future meeting dates of January 6 and 20, February 3 and 17 and March 3 and 17.

Bills were reviewed. Motion to pay bills by Comm. Flath, seconded by Comm. Miller and passed.

| <b><u>Vendor Name</u></b>           | <b><u>Amount</u></b> |
|-------------------------------------|----------------------|
| AFLAC                               | 377.46               |
| ALLIED ENERGY                       | 1,880.75             |
| AMERICAN HERITAGE LIFE INS CO       | 242.34               |
| AMERICAN SOLUTIONS FOR BUSINESS     | 84.11                |
| AMERITAS                            | 297.32               |
| APPLIED CONCEPTS                    | 2,467.50             |
| AT&T MOBILITY                       | 80.02                |
| BERUBE'S                            | 5,200.00             |
| BRAD'S BODY SHOP                    | 477.74               |
| BROVOLD/BARBARA                     | 86.96                |
| BROWN & SAENGER                     | 96.27                |
| BUTLER MACHINERY                    | 2,378.49             |
| CENEX FLEETCARD                     | 591.79               |
| CENTRAL BUSINESS SYSTEMS            | 6,499.00             |
| CENTRAL VALLEY HEALTH DISTRICT      | 405.00               |
| CENTURYLINK                         | 123.72               |
| CITY OF KULM                        | 50.11                |
| COLEPAPERS                          | 118.18               |
| COMFORT INN                         | 444.00               |
| COMPUTER EXPRESS                    | 253.98               |
| DAKOTA MAILING & SHIPPING EQUIP INC | 64.96                |

|                                       |           |
|---------------------------------------|-----------|
| DAKOTA VALLEY ELECTRIC                | 82.28     |
| DAVISON COUNTY SHERIFF'S OFFICE       | 25.00     |
| DELTAL DENTAL                         | 989.15    |
| DICKEY RURAL COMMUNICATIONS           | 3,658.60  |
| DICKEY RURAL NETWORKS                 | 251.00    |
| DICKEY/LAMOURE WATERSHED PROGRAM      | 10,000.00 |
| DIRECT ELECTRIC INC                   | 1,805.95  |
| DISCOVERY BENEFITS                    | 83.00     |
| ED ROEHR SAFETY PRODUCTS              | 2,154.05  |
| ELECTION SYSTEMS & SOFTWARE INC       | 2,931.04  |
| EMERGENCY AUTOMOTIVE TECHNOLOGIES INC | 1,237.25  |
| FITZNER & NELSON PLLP                 | 608.20    |
| GIS WORKSHOP                          | 90,500.00 |
| GOOD OIL COMPANY                      | 6,919.00  |
| HARMSSEN/LARRY                        | 1,080.00  |
| HIWAY SERVICENTER                     | 38.00     |
| INFORMATION TECHNOLOGY DEPT           | 789.70    |
| IWI LIGHTING                          | 125.45    |
| JAMES VALLEY REGIONAL LODGE #4        | 23.84     |
| KADRMAS LEE & JACKSON INC             | 20,213.29 |
| KLEIN'S GRILL                         | 17.00     |
| KULM HARDWARE & HOME CENTER           | 23.96     |
| LAMOURE CITY                          | 217.50    |
| LAMOURE CREDIT UNION                  | 385.00    |
| LAMOURE DRUG STORE                    | 552.02    |
| LAMOURE FOODS INC                     | 73.44     |
| LAMOURE HARDWARE                      | 395.33    |
| LAMOURE PARTS CENTER                  | 790.47    |
| LAMOURE PRINTING COMPANY              | 86.00     |
| LEXIS-NEXIS                           | 146.31    |
| LYNN JOHNSON LOCK & KEY SERVICES      | 85.22     |
| MARCO INC                             | 172.61    |
| MASTEL'S HEATING & A/C                | 1,145.26  |
| MEDICAL PRODUCTS LABORATORIES INC     | 39.22     |
| MEIKLEJOHN/GARY                       | 7,060.00  |
| MERCK SHARP & DOHME CORP              | 1,703.26  |
| ND COUNTY RECORDERS ASSOC             | 100.00    |
| ND DEPARTMENT OF TRANSPORTATION       | 6,092.77  |
| ND PUBLIC EMPLOYEES ASSOCIATION       | 29.19     |
| ND PUBLIC EMPLOYEES RETIREMENT SYSTEM | 48875.81  |
| ND SECRETARY OF STATE                 | 3,718.62  |
| ND STATE'S ATTORNEY ASSOCIATION       | 300.00    |
| ND TAX COMMISSIONER                   | 878.00    |
| NDACE CONFERENCE                      | 330.00    |
| NDPERS                                | 1,231.00  |
| NDWCA                                 | 720.00    |
| NORTH DAKOTA NEWSPAPER ASSOCIATION    | 181.80    |

|                             |           |
|-----------------------------|-----------|
| NORTHERN AUCTION            | 12,750.00 |
| OPDAHL/DAVID                | 878.64    |
| OTTER TAIL POWER COMPANY    | 2,326.15  |
| OVERHEAD DOOR CO OF FARGO   | 1,636.29  |
| PETERSON ENTERPRISE         | 65.00     |
| PRODUCTIVITY PLUS ACCOUNT   | 110.09    |
| QUILL CORPORATION           | 168.41    |
| RADISSON HOTEL BISMARCK     | 94.70     |
| RELIABLE OFFICE SUPPLIES    | 597.94    |
| ROAD EQUIPMENT PARTS CENTER | 146.26    |
| ROBBINS/KIMBERLY            | 340.34    |
| SEEFELDT/PHILLIP            | 4,730.00  |
| STURDEVANTS AUTO PARTS INC  | 151.84    |
| TKK ELECTRONICS LLC         | 4,493.00  |
| UNIFORM CENTER              | 275.84    |
| VANGUARD APPRAISALS INC     | 15,600.00 |
| VERIZON WIRELESS            | 452.85    |
| WASTE MANAGEMENT            | 70.66     |
| WEIGHT/BRENT                | 615.60    |
| ZUERCHER TECHNOLOGIES LLC   | 1,012.50  |

Motion by Comm. Flath to adjourn, seconded by Comm. Klein and passed. Meeting adjourned.

APPROVED THIS 6th DAY OF January, 2015

\_\_\_\_\_  
KEITH HEIDINGER, Chairman

ATTEST:

\_\_\_\_\_  
MARLENE WHITE, County Auditor