

**OFFICIAL PROCEEDINGS OF THE LAMOURE COUNTY COMMISSION MEETING
March 7, 2017**

At 8:30 am Chairman Lee Miller called the meeting to order and opened with the pledge to the flag. Commissioners Bruce Klein, Robert Flath, Keith Heidinger, and Victor Weigel were also present. Attending the meeting were Lauren Worrel, LaMoure County Highway Dept; Jan Hamlin, Deputy Auditor; Denice Porter, Tax Dept; Roger Loegering, Custodian; Gerald Harris, LaMoure Chronicle; and Patty Wood Bartle, The Edgeley Mail.

Chmn Miller asked for additions to the agenda. Truck Regulatory, LEPC Membership, and Correspondence from Judge Narum were added to the agenda. Motion to accept the additions to the agenda by Comm Heidinger, seconded by Comm Weigel. Motion carried.

Motion to approve February minutes by Comm Weigel, seconded by Comm Klein. Motion carried.

Chairman Miller read a letter from Judge Daniel Narum requesting support from the Board of Commissioners for retaining the vacant Judgeship No. 1 in our District. Motion to show support to keep the Judgeship No. 1 filled in our District by Comm Heidinger, seconded by Comm Klein.

Motion to pay Social Services' bills of \$1,874.64 by Comm Weigel, seconded by Comm Heidinger. Motion carried.

Lauren Worrel reported the road crews were out last week cleaning snow and ice off the roads and are servicing the generator for the crusher, rewiring lights on the old belly dump trailers as well as other minor maintenance. Worrel stated that they have also finished with the night sign inspections and are replacing signs.

Worrel presented a Construction & Maintenance Agreement for CR 61 for signature which will be bid out on April 21, 2017.

Worrel reported that DRN plans on doing a project replacing or putting in new line from Hwy 13 down CR 64 to CR 33 in our right of way, then from there run CR 33 to Kulm. Worrel said DRN has just notified him of this and will send plans at a later date.

Worrel moved on to discuss equipment prices stating that he is looking at a \$2.00 an hour increase for summer blading & snow removal. Worrel stated that a survey was done among the counties, and \$105 is the average. Worrel stated that we can stay around the \$102 and \$108 for dirt work. Worrel has a sheet with all of the prices on it. Worrel will add the culvert information to the price list after the bids are opened today and get copies to the Commissioners.

Comm Heidinger asked Worrel if the townships can turn their maps in after they have their township annual meeting, and Worrel said that would be fine.

Worrel stated that he will need to run an ad in the paper as Steve Rockswold will be retiring in June 2017, and from June 1 to mid-August he will need 5-6 temporary employees who must be 18 years of age.

Custodian Roger Loegering presented a quote that he received from Karr Tuck Pointing, and the price has gone up from the quote in 2014. Loegering reminded the Commissioners that the south side of the courthouse, the dome, and the front stairs are left with the most important being the south side and the stairs per Karr Tuck Pointing. The quote is \$5,000 more than 2014 for the south side; \$6,407 for the stairs at the front of the courthouse; and \$25,834 for the dome which is \$2,000 more. Comm Flath asked if Loegering had gotten any other quotes for work on the front steps. Comm Klein pointed out that the brick work was done maybe within the past 10 years or less. Comm Flath stated that he would be concerned if the ongoing maintenance of the brick work would be \$6,000 every few years versus putting concrete stairs in. Loegering pointed

out that there is no telling what is underneath the stairs. Loegering will get some estimates for the stairs to present to the Commissioners. The Commissioners requested that Loegering ask how long the tuck pointing quote will be good for and try to set it up for the Summer of 2018.

Culvert bids were opened at 9:15am. Lauren Worrel opened the two culvert bids which were received from True North Steel for steel culverts and Forterra (formerly Cretex) for concrete culverts. Motion to accept bids from True North Steel for steel culverts and Forterra for concrete culverts by Comm Klein, seconded by Comm Flath. Motion carried.

Oil bids were opened next at 9:30am. Worrel read the oil bid from Flint Hills \$498.25 per ton delivered MC3000 for chip seal for approximately 400 tons of oil which is exactly the same as last year. Worrel read the second oil bid from Calumet \$552.00 per ton delivered MC3000 for chip seal for approximately 400 tons. Motion to accept the oil bid from Flint Hills by Comm Flath, seconded by Comm Heidinger. Motion carried.

Worrel stated that he planned on going to the truck regulatory class along with three of the deputies in Dickey County tomorrow. Comm Weigel reported that the scales have to get recertified once they are mounted in the vehicle.

Tax Director Denice Porter asked the Commissioners if since Luanne Slykerman went to full-time at their last meeting does her title now change to Assessor. Comm Klein stated that he believed the motion only addressed her going to full-time. Comm Klein asked what the difference would be in pay, and Deputy Auditor Jan Hamlin stated it would be an increase of 34 cents per hour to take her from Tax Director Assistant to Assessor. Comm Heidinger pointed out that she is moving in that direction with her classes right now anyway. Motion to move Luanne Slykerman to Assessor effective 3/7/17 by Comm Heidinger, seconded by Comm Weigel. Motion carried.

Porter then stated that she would like to hire a part-time person to help answering the phones in her department as they will be out a lot assessing and attending tax equalization meetings. Comm Klein encouraged her to review her budget before running the ad.

Porter pointed out that there will be a lot of extra time being put in with the tax equalization meetings, and she was encouraged by the Commissioners to use it as flex time rather than Comp time being paid out. Hamlin explained these in a little more detail for Porter. Comm Flath reminded Porter that any time paid out would be coming out of her budget.

Porter stated that the Notice of Increase letters for the commercial property reassessments will be mailed out this week. Porter also told the Commissioners that Vanguard will be here for informal meetings on March 27th & 28th. Porter told the Commissioners that there will be a website set up by Vanguard for commercial property owners to have access to for the next year, and this website will be listed in the letter. Porter stated that this website will be free for one year. Chairman Miller pointed out that this is not a taxing thing; it is all about values.

Break 9:50am-10:00am

The next item to be discussed was the deputies' Comp/Vacation time. Chairman Miller pointed out that Deputy Fleck is the only deputy with vacation hours in excess of 240 at the end of 2016, and the following questions need to be answered. Do we want to apply vacation hours for the hours that they fell short of 173 hours per month; Fleck 18.25 vacation hours and Henry 11 vacation hours. Chairman Miller stated that after applying 18.25 vacation hours to the hours that he was short throughout the year Deputy Fleck would have an ending balance of 266 vacation hours at the end of 2016. Comm Heidinger asked Hamlin if these vacation hours represented what the deputies accrued in 2016, and she said yes. Comm Heidinger questioned why Tanya Wieler had calculated these hours, and Deputy Fleck had calculated his own hours. Comm Weigel pointed out that Wieler had requested Deputy Fleck send her his figures so that she can

compare them to hers. Deputy Fleck has not done that before today's meeting. Comm Klein pointed out that the deputies were accruing vacation at the 40 hour rate, but they were not putting in their full hours of work to meet the 173 hours per month. Chairman Miller pointed out that leaves 26 hours for Deputy Fleck that he should have used in 2016. Lauren Worrel was present and stated that he has employees who lose vacation hours every year, and they use vacation hours to make their 40 hour work week sometimes too. Hamlin stated that she gives vacation hours back every year. After much discussion, it was determined that since the Hwy Dept is required to use vacation hours to reach their full work week, then the same should be required of the Sheriff's Deputies. Comm Flath stated that we have no choice but to use the vacation hours to bring the deputies to the 173 hours per month for 2016. Comm Flath asked if the deputies had any comp time. Hamlin stated that all comp time for the deputies was used up in July with nothing else being reported to the Auditor's office after that. The Commissioners decided to use the vacation hours as recommended by Tanya Wieler to bring the deputies to their 173 hours per month, and there would be no payout of any vacation hours over 240 not used.

The recommended change to the timekeeping policy was tabled until the next meeting.

Kimberly Robbins, DES/911 Coordinator, gave an LEPC update. Robbins also added a James River update and 911 addresses to her discussion. Robbins stated that the LEPC meeting has been rescheduled for March 16, 2017 at 7:00pm at the courthouse. Robbins stated that Comm Flath is the current representative for the Commissioners on the LEPC, and she asked if they would like to change that or leave it the same for now. SB2110 will allow businesses to be fined up to \$15,000 if hazardous chemical reports not filed by March 1st. Robbins and the fire departments have a list of those businesses that do not report. This would mean less grant funding as well. Robbins stated that farmers are exempt.

Robbins stated in 1993 the addresses changed from a rural route to a house number. With the new state system and national system, Robbins stated that there are some addresses that need to be changed. Robbins will be checking with the city auditors and post offices. Comm Klein asked if Robbins new how many addresses this would affect, and Robbins stated about 20 in LaMoure and could be a total of about 100 county wide.

Robbins reported that the first unofficial crest of the James River in LaMoure was 11.09 feet on February 25, 2017. Robbins will be at a James River Operational meeting in Jamestown on March 21, 2017.

There was a letter from the South Central Regional Council stating that it is time to apply for a CGBD Loan if needed with a deadline of May 8th at 5:00pm.

<u>Vendor Name</u>	<u>Amount</u>
ALLIED ENERGY	112.79
AT&T MOBILITY	16.80
BARNES COUNTY AMBULANCE	1,009.14
BARNES RURAL WATER DISTRICT	62.15
BERUBE'S	3,998.00
BORDER STATES ELECTRIC SUPPLY	889.46
BROWN & SAENGER	254.49
BUILDERS MART	195.94
CENTRAL BUSINESS SYSTEMS	246.00
CITY OF KULM	69.78
DAKOTA CARRIER NETWORK	875.00
DICKEY COUNTY EXTENSION	49.87
DICKEY RURAL COMMUNICATIONS	1,420.59
DIRECT ELECTRIC	149.83
DUFFY/JESSICA	178.74

ECOSUPPLY	5,295.00
EMERGENCY AUTOMOTIVE TECHNOLOGIES	1,437.23
FIRESIDE FAMILY RESTAURANT & LOUNGE	155.00
FLEET SAFETY SUPPLY	129.34
GALLS LLC	180.95
GOOD OIL COMPANY	1,183.97
HENRY SCHEIN	145.24
HIWAY SERVICENTER	2,632.69
HOMAN/CAROLINE	329.08
HOPKINS MEDICAL PRODUCTS	288.97
INFORMATION TECHNOLOGY DEPT	824.30
JOB/CHRISTINA	21.60
KADRMAS LEE & JACKSON INC	4,266.63
KLETTKE/KIM	129.60
KULM HARDWARE & HOME CENTER	3.99
KUSTOM MACHINE INC	157.10
LAMOURE CHRONICLE	155.04
LAMOURE CITY	131.00
LAMOURE FOODS INC	40.36
LAMOURE HARDWARE	52.90
LAMOURE PARTS CENTER	1,183.78
LEAF	121.00
LEXIS-NEXIS	152.77
MAC'S INC	10.89
MATTHEW BENDER & CO INC	53.93
MCLEAN/ANNA	425.33
MERCK SHARP & DOHME CORP	1,446.82
MERCY HOSPITAL	347.00
MILLER/JOSHUA	52.50
NARDINI	467.25
OFFICE DEPOT	93.16
PETERSON ENTERPRISES INC	92.50
PHARMCHEM INC	25.00
PORTER/DENICE	251.72
PRAXAIR DISTRIBUTION INC	23.59
PRODUCTIVITY PLUS ACCOUNT	110.50
QUILL CORPORATION	304.39
RACINE/JULIANNE	647.65
RDO TRUCK CENTERS	261.84
ROAD EQUIPMENT PARTS CENTER	90.32
ROBBINS/KIMBERLY	172.80
SANDNESS/STACEE	30.24
STOUDT-ROSS FORD INC	610.73
STURDEVANTS AUTO PARTS INC	3,821.56
STUTSMAN COUNTY CORRECTION CENTER	1,820.00
STUTSMAN RURAL WATER DISTRICT	48.95
VERIZON WIRELESS	153.86
WASTE MANAGEMENT	72.43
WEST END HIDE, FUR & METAL CO INC	506.00
WEX BANK	402.90

Bills were reviewed. Motion to pay bills by Comm Heidinger, seconded by Comm Flath. Motion carried.

Motion to adjourn by Comm Weigel, seconded by Comm Heidinger. Motion carried. Meeting adjourned at 11:39am.

APPROVED THIS 4th DAY OF April, 2017

LEE MILLER, Chairman

ATTEST:

MARLENE WHITE, County Auditor