

**OFFICIAL PROCEEDINGS OF THE LAMOURE COUNTY COMMISSION MEETING  
August 4, 2015**

At 8:32 a.m. Chairman Keith Heidinger called the meeting to order and opened with the pledge to the flag. Commissioners Victor Weigel, Lee Miller, Bruce Klein and Bob Flath were also present. Attending the meeting were Lauren Worrel, County Highway Department; Marlene White, County Auditor; Tonya Duffy, State's Attorney; Julianne Racine, County Agent; Caroline Homan, Extension Agent, 4-H Youth Development; Kimberly Robbins, Emergency Manager; Cindy Worrel, Treasurer; Wanda Larson, Social Services Director; Gerald Harris, LaMoure Chronicle; Patty Wood Bartle, The Edgeley Mail; and Verleen Shear.

Chmn Heidinger asked for additions to the agenda. The Memorial Park Streambank Project and Health Department Lease Agreement were added to the agenda. Motion to accept the additions to the agenda by Comm Klein, seconded by Comm Weigel. Motion carried.

Motion to pay Social Services' bills of \$5,390.49 by Comm Weigel, seconded by Comm Flath. Motion carried.

Motion to approve July minutes by Comm Weigel, seconded by Comm Klein. Motion carried.

Lauren Worrel reported that road crews are blading township and county roads as well as hauling gravel on Co Rds 34 and 63. Worrel stated that crews chip sealed the cities of Edgeley and LaMoure, the courthouse parking lot, and a mile and a half on Co Rd 61 going north out of LaMoure. Worrel stated that they are out of chips, but have gotten the crusher back, and crews should start again by the end of the month.

Worrel reported that the crack leveling crew started yesterday going from Jud to 281 on Co Rd 35. Worrel stated that the road hardener arrived at the shop yesterday. Worrel told the Commissioners that they will be installing culverts on Co Rd 34 west of 281. Worrel stated that patching will begin this week on Co Rd 63 with paving on the Adrian road next week. Worrel stated that he would be submitting a reimbursement request to the State totaling \$19,642.15 for Knife River CNOB-CNOA 2325(056).

Worrel wanted to discuss the road shop employees taking leave without pay instead of vacation time. Worrel stated that they work 50 hour weeks in the summer and does not think they should have to take vacation time if they want to work only 40 hours in one week. Worrel stated that if he approves the time off, they should be able to take it without pay instead of using vacation time. The Employee Handbook states that an employee has to use vacation before taking leave without pay. State's Attorney Tonya Duffy gave her opinion to be that you can only apply that to a 40 hour work week, and the employee would have to work at least 40 hours to be able to take leave without pay.

Worrel stated that he would have the employees make sure and mark their time card as to what type of leave they are using.

Worrel reported a change to the North Dakota Century Code regarding advertising requiring listings a daily newspaper as well. A suggestion was made to list it in the statewide classified ads which a listed once a week in the daily papers.

Worrel told the Commissioners that he is checking on prices for 82 miles of striping; not on the Merricourt Road this year. Worrel has not heard from Strata at this time either.

Worrel stated that there will be an opening of bids for a grader blade with the option to trade and without the option to trade during the Commissioner meeting on September 1, 2015 at 9:00am.

Caroline Homan, 4-H Youth Development Extension Agent, reported on the 4-H AeroDynamics Camp which was just held at the Memorial Park in Grand Rapids with 16 kids in attendance. Homan stated that those in attendance participated in several activities some of which were air rifle/archery, making Hobo meals, designing & racing CO2 cars, and making rockets which they set off.

Extension Agent Julianne Racine gave a report to the Commissioners on how well the kids from LaMoure County did at the State Fair with showing their livestock and that she has gotten a lot of positive feedback from the community regarding how active her office has been.

Cindy Worrel, Treasurer, told the Commissioners that check #12248 for \$6.58 had cleared the bank. Motion to rescind the motion to cancel check #12248 made on June 16, 2015 by Comm Weigel, seconded by Comm Klein. Motion carried.

Chairman Heidinger stated that the States Attorneys for Barnes, Stutsman, Dickey and LaMoure counties are working together to draw up a contract to dissolve the Truck Regulatory Board and end the Joint Powers Agreement. Chmn Heidinger also stated that all inventory has been recovered.

Emergency Manager Kimberly Robbins reported that the courthouse generator has been installed and passed testing. Robbins stated that she is waiting for FEMA to close the project. Robbins presented a preventative maintenance agreement for the Commissioners to approve and sign which would include two annual visits at a cost of \$1,050; inspection \$440 and full service \$609. This was tabled until the next Commissioners meeting to collect information on the warranty provided with the generator.

Robbins told the Commissioners there will be a hazardous material exercise on Wednesday, August 19, 2015 in Verona with several agencies in the area participating. Robbins reported that the first compliance review of DR 1981 was completed in June 2015. Robbins stated that LaMoure County now has 60 days to verify the information.

Robbins reported that the LaMoure County Ambulances have received grant funding for 2015 of \$83,209 from the ND Rural EMS Assistance Grant. Motion to sign ND Rural EMS Assistance Grant with Kimberly Robbins representing the county as Grantee by Comm Klein, seconded by Comm Weigel. Motion carried.

Robbins stated the ND Department of Emergency Services Meeting and Emergency Managers Conference will be held September 1<sup>st</sup>-3<sup>rd</sup>, and the LaMoure County Local Emergency Planning Committee Meeting will be held on September 3<sup>rd</sup> at 5pm.

The rental agreement between the Public Health Dept and First State Bank was discussed with State's Attorney Tonya Duffy stating that it looked good. Motion to enter into agreement with First State Bank by Comm Flath, seconded by Comm Miller. Motion carried.

The Commissioners asked that discussion of the sick leave donation policy and regular part-time employee benefits be placed on the next agenda for more information to be collected.

White asked the Commissioners if they wish to attend the NDACO Conference in October as she needs to get them registered. Comm Miller and Comm Weigel said they would be attending. Comm Miller has been designated as the LaMoure County Delegate to the State Council.

Comm Flath informed the Commissioners that he received the State Water Commission report for the Memorial Park Streambank Project. Comm Flath also received the 404 Permit from the Corp of Engineers which requires the work to be done by July 2018. Motion to sign permit by Comm Weigel, seconded by Comm Miller. Motion carried.

Wanda Larson, Social Services Director, told the Commissioners that she has been preparing a worksheet to be sent in to the State for budgeting purposes. Larson requested that the Social Services' 2015 budget be amended from \$404,000 to \$459,611.72. Larson stated that a second eligibility work was hired in March 2015. Due to 2015 legislative changes, LaMoure County will no longer be allowed to amend the Social Services budget at the end of the year or make transfers. There was a lot of discussion over these changes. Motion to amend the 2015 Social Services budget by \$55,611.72 by Comm Weigel, seconded by Comm Klein. Roll call vote taken: Comm Miller-no; Comm Flath-no; Comm Weigel-yes; Comm Klein-yes; Comm Heidinger-yes. Motion carried 3-2.

<u>Vendor Name</u>	<u>Amount</u>
BROWN & SAENGER	510.24
BRUMFIELD/AMANDA	90.77

BRUMFIELD/TRACY	450.03
BUILDERS MART	73.70
CENTRAL BUSINESS SYSTEMS	475.20
CENTRAL VALLEY HEALTH DISTRICT	3,670.44
CHIEF SUPPLY CORPORATION	128.44
COLEPAPERS	275.80
COMPUTER EXPRESS	1,255.90
COMPUTER PROFESSIONALS UNLIMITED INC	1,243.57
COX REPAIR	120.00
DICKEY RURAL COMMUNICATIONS	1,292.03
DUFFY LAW OFFICE	1,841.19
EVERT/RALPH	104.65
GOOD OIL COMPANY	1,020.51
HANSON/LESLIE	32.78
HWY 13 ONE-STOP SHOP INC	260.00
INFORMATION TECHNOLOGY DEPT	175.00
IPROMOTEU	216.96
JIMMIE JOE'S REPAIR LLC	73.44
KAMLETZ/JAY	472.50
KETTERLING/JACKIE	99.99
LAMOURE CHAMBER RETAILERS	39.00
LAMOURE CHRONICLE	662.77
LAMOURE CITY	81.50
LAMOURE DRUG STORE	146.53
LAMOURE PARTS CENTER	45.80
LAMOURE PRINTING COMPANY	200.50
LEXIS-NEXIS	144.00
LOOMER/DANIEL	30.00
LUX/JASON	595.00
MARION CITY	229.55
MONK/CONNER	140.00
ND STATE RADIO COMMUNICATIONS	6,225.24
NDACO	2,111.02
NDSCS COLLEGE OUTREACH	179.00
NDSU DEPT 3110	114.00
OFFICE DEPOT	415.77
OFFICE OF THE STATE AUDITOR	16,500.00
OTTER TAIL POWER COMPANY	176.33
QUILL CORPORATION	334.93
RACINE/JULIANNE	252.43
SANDNESS/STACEE	14.46
SLYKERMAN/LUANNE	33.35
ST ROSE CARE CENTER	22,933.20
STAR BUSINESS FORMS	704.67
THE SHERWIN WILLIAMS CO	307.72
VERIZON WIRELESS	90.79
VERONA CITY	125.72

WARCKEN/BILLI	64.40
WASTE MANAGEMENT	299.38
WEX BANK	1,257.99
ZAHN/WADE	46.00

Bills were reviewed. Motion to pay the bills by Comm Klein, seconded by Comm Flath.  
Motion carried.

Motion to adjourn by Comm Flath, seconded by Comm Weigel. Motion carried.  
Meeting adjourned at 12:02pm.

APPROVED THIS 1st DAY OF September, 2015

---

KEITH HEIDINGER, Chairman

ATTEST:

---

MARLENE WHITE, County Auditor