

**OFFICIAL PROCEEDINGS OF THE LAMOURE COUNTY COMMISSION MEETING
June 16, 2015**

At 8:30 a.m. Chairman Keith Heidinger called the meeting to order and opened with the pledge to the flag. Commissioners Victor Weigel, Lee Miller, Bruce Klein and Bob Flath were also present. Attending the meeting were Lauren Worrel, County Highway Department; Matt Lange, KLJ; Wanda Larson, Social Services Director; Gerald Harris, LaMoure Chronicle; Patty Wood Bartle, The Edgeley Mail; Bridget Henderson; Tony Hanson, Public Health Dept; Cindy Worrel, Treasurer; and Verleen Shear.

Chmn Heidinger asked for additions to the agenda. Social Services, Truck Regulatory, Salary Schedule, Dance Policing, and Museum Board were added to the agenda. Motion by Comm Weigel, to accept the additions to the agenda, seconded by Comm Klein. Motion carried.

Lauren Worrel reported that road crews have been grading township and county roads, and placing the second lift of gravel on Co Rd 35 west of Co Rd 66. Worrel also stated that they are setting up to start grinding Co Rd 34 West of 281 this week, and you will still be able to pass. Worrel said that this will slow traffic down to a minimum of 25 mph.

Worrel told the Commissioners that the 1978 crusher repairs will take until approximately the end of July or first part of August. The main spindle snapped, and the repairs will cost \$85,582. The spindle will be sent to Eugene, OR to be fixed. Once fixed, Worrel stated that the crusher would be worth \$250,000 with the remodifying to new specs being done to it. Worrel said that a new crusher would cost \$600,000. Worrel said that the next component that may need some work down would be the motor. Worrel was not sure, but thought the warranty would be 6 months to a year. Worrel said that the bill would need to be paid out his equipment budget and not repairs.

Worrel presented a bore permit from DRN through KLJ to go across Co Rd 163N of 71st SE. Motion to approve boring permit by Comm Klein, seconded by Comm Weigel. Motion carried.

Worrel asked for approval to submit the Progressive estimate and pay Knife River \$234,625.41 for work done on Co Rd 63 Adrian when the money arrives from the State for Project CNOA-2325(056). Motion to approve submitting the bill for Knife River to the State by Comm Miller, seconded by Comm Flath. Motion carried.

Matt Lange with KLJ presented a contract for KLJ to manage the work on the Co Rd 61 project south of Marion and a 2-year service agreement renewal for general engineering with KLJ. Both of these contracts were given to the States Attorney for review.

Worrel discussed the unpaid sick leave for the road shop employees with the Commissioners. Worrel stated that there was over \$26,000 to be paid out. Motion to pay unused sick leave for the Road Dept to employees by Comm Klein, seconded by Comm Miller. Motion carried.

Senate Bill 2206 will be discussed on Thursday, July 18, 2015 at the Capitol, and Wanda Larson, Social Services Director, informed the Commissioners that she will be attending.

Cindy Worrel, County Treasurer, informed the Commissioners that the 2014 tax statements will now be uniform throughout the state and pointed out that people can go to NDPropertyTax.com to view their property tax information. Worrel told the Commissioners that there was an outstanding check #12248 issued to Mike Sandness on 4/29/14 for \$6.78. Worrel asked if the Commissioners would cancel that check as it has never been cashed. Motion to cancel check #12248 by Comm Flath, seconded by Comm Klein. Motion carried.

Worrel then presented the annual list of tax cancellations which totals \$21,307.10. Motion to cancel taxes and add specials by Comm Flath, seconded by Comm Klein. Motion carried.

Tony Hanson, Public Health Administrator, informed the Commissioners that there are some renovations being done in their office. Hanson said that they are purchasing cabinets for storage and individual work stations at a cost of \$7,100 for product & labor from Hills in Oakes. Hanson said that Chuck Dathe will be installing everything, and that all of this county proper can be moved at a later date should the need arise. Hanson, along with Wanda Larson, told the Commissioners that they have discussed possibly sharing office space sometime in the future which would be helpful for health track screens, WIC, immunizations, etc.

Courthouse space was the next item on the agenda. This specific topic of discussion covered Kimberly Robbins moving to the office space on the third floor. There was a new room constructed for the server and file cabinets to be moved to, so that Robbins would be able to utilize that room. This was all done in order to provide more confidentiality in the Tax Director's office. Chairman Heidinger stated that he had spoken to Robbins and informed her that at some time she would have to move. Comm Miller had told her that she would be moving when the room construction was completed. Robbins was asked to move recently, and she refused. This item has been placed on the next agenda for further discussion.

Comm Weigel stated that the Museum Board received a bid of \$3,504.25 to pour cement from the school to the warehouse. Comm Weigel also stated that the board would like to continue using the closet located in the courthouse where they store items.

A discussion was held about special event policing and how to pay the individuals providing security. Sheriff Fernandes wants the special event to pay the County, and the County then pays the individuals to have them covered under Workers Comp. Fernandes stated that the line item in his budget which has \$8,100 was set up for this purpose. Marlene White, County Auditor, explained that in order for those individuals to be covered under Workers Comp, they would have to be at least part-time employees of the County. White also pointed out that this may move the Sheriff's Dept into a different category where the County would have to pay overtime and adhere to additional federal and state wage laws. The Commissioners wanted an opinion from the State's Attorney on this and told White not to pay out anything at this time. The topic was placed on the next meeting agenda.

Chmn Heidinger reported to the Commissioners that the person who has been performing the Truck Regulatory duties for Stutsman, Barnes, Dickey, and LaMoure counties has been fired. Heidinger stated that he is being used as a civilian employee in Barnes County and will continue being paid until the end of the year. Heidinger also stated that Barnes County made a motion to continue the Truck Regulatory program to the end of this year. Heidinger asked the Commissioners if LaMoure County wants to continue with this program. Since the program was put into place, weights have gone down. Discussion was held regarding the equipment and maybe it could be sold with the proceeds being divided among the counties. Comm Flath suggested putting a scale in one of the Sheriff's vehicles and training a deputy to be able to weigh trucks. LaMoure County is not using the former truck regulatory person at all at this time. There was no action taken at this time.

Motion to adopt the proposed changes to the Employee Manual presented by Chuck Horter at NRG by Comm Klein, seconded by Comm Miller. Motion carried.

Comm Klein stated that Dickey County was having Tanya Wieler from Dakota Dynamics review their salary schedule. Comm Klein reminded all of the Commissioners that Jim Fox with Arthur J. Gallagher & Co had quoted them a cost of \$15,000-\$17,000 to review the LaMoure County salary schedule. Tanya Wieler submitted a proposal at a cost of \$3,000 plus travel expenses. Motion to accept proposal and enter into a contract with Dakota Dynamics for \$3,000 plus travel expenses for revisions to the LaMoure County salary schedule, seconded by Comm Flath. Motion carried.

The Commissioners set future meetings for July 7 & 21, Aug 4 & 18, and Sept 1 & 15.

White presented an application for a 50/50 raffle at the Summer Theatre. Motion to approve raffle permit for the LaMoure County Summer Musical Theatre by Comm Flath, seconded by Comm Weigel. Motion carried.

| <u>Vendor Name</u> | <u>Amount</u> |
|-----------------------------------|----------------------|
| ACCESS PRINTING SOLUTIONS LLC | 31.95 |
| AGASSIZ ARCHEOLOGY | 2,000.00 |
| ALLIED ENERGY | 22.77 |
| AMERICINN | 600.00 |
| ANOKA COUNTY SHERIFF'S DEPARTMENT | 140.00 |
| AT&T MOBILITY | 18.99 |
| BROCK WHITE CO LLC | 149.91 |
| BROWN & SAENGER | 17.98 |
| CENEX FLEETCARD | 361.73 |
| CENTRAL VALLEY HEALTH DISTRICT | 360.00 |
| CITY OF KULM | 42.31 |
| COX REPAIR | 1,260.29 |
| D'S DINER | 135.15 |
| DACOTAH PAPER CO | 129.26 |
| DAKOTA PLAINS COOPERATIVE | 190.00 |
| DAKOTA SKID STEERS LLC | 95.92 |
| DAKOTA VALLEY ELECTRIC | 78.14 |
| DICKEY RURAL COMMUNICATIONS | 381.28 |
| DICKEY RURAL NETWORKS | 263.00 |
| DIRECT ELECTRIC INC | 220.76 |
| DISCOVERY BENEFITS | 83.00 |
| ECOLAB PEST ELIMINATION DIV | 149.00 |
| ENTERPRISE ELECTRIC INC | 54,049.35 |
| FERNANDES/ROBERT | 18.00 |
| FIRST STATE BANK OF NORTH DAKOTA | 530.00 |
| FLATH/ROBERT | 150.00 |
| GENERAL EQUIPMENT & SUPPLIES | 1,268.46 |
| GRAHAM TIRE ABERDEEN | 431.08 |
| GRAND INTERNATIONAL INN | 449.75 |
| HARVEST INN | 896.40 |
| HEIDINGER/KEITH | 248.90 |
| HWY #1 FUEL & SERVICE INC | 310.37 |
| INFORMATION TECHNOLOGY DEPT | 764.70 |
| INTERSTATE BATTERY SYSTEM OF ND | 118.95 |
| JAMESTOWN COMMUNICATIONS | 150.00 |
| JOHN DEERE FINANCIAL | 36.19 |
| KLEIN/BRUCE | 240.53 |
| KULM HARDWARE & HOME CENTER | 1.49 |
| LAMOURE CHRONICLE | 395.60 |
| LAMOURE CITY | 295.50 |
| LAMOURE FOODS INC | 95.95 |
| LAMOURE HARDWARE | 1,244.22 |
| LAMOURE POSTMASTER | 342.00 |
| LAMOURE PRINTING COMPANY | 444.50 |
| LARSON GRAIN CO | 38.95 |
| LEXIS-NEXIS | 144.00 |
| MARCO INC | 172.61 |
| MATTHEW BENDER & CO INC | 448.61 |
| MEIDINGER/JAN | 135.70 |
| MIDSTATES WIRELESS | 824.00 |
| MILLER/LEE | 216.70 |

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| ND ASSOCIATION OF COUNTIES | 40.00 |
| NEWMAN TRAFFIC SIGNS | 481.49 |
| OAKES COMMUNITY HOSPITAL | 27.00 |
| OAKES TRUCK & TRAILER CENTER | 178.02 |
| OFFICE DEPOT | 87.75 |
| OPDAHL/DAVID | 1,756.74 |
| OTTER TAIL POWER COMPANY | 1,393.97 |
| PAUER SOUND & MUSIC INC | 10,000.00 |
| PRAXAIR DISTRIBUTION INC | 79.99 |
| RACINE/JULIANNE | 334.03 |
| RAZORBACK CONTRACTORS SUPPLY INC | 437.04 |
| ROBBINS/KIMBERLY | 307.30 |
| SLYKERMAN/LUANNE | 33.35 |
| STAYBRIDGE SUITES | 166.00 |
| STURDEVANTS AUTO PARTS INC | 13.99 |
| THE BAKERY | 54.00 |
| VERIZON WIRELESS | 397.36 |
| VISA | 768.96 |
| W.D. LARSON COMPANIES LTD INC | 27.07 |
| WASTE MANAGEMENT | 71.22 |
| WEIGEL/VICTOR | 98.00 |
| WELTON'S TIRE SERVICE | 1,999.54 |
| WHITE/MARLENE | 349.85 |
| WORREL/CINDY | 324.30 |
| 3D SPECIALTIES | 1,967.38 |

Bills were reviewed. Motion by Comm Weigel to pay the bills, seconded by Comm Klein. Motion carried.

Motion to adjourn by Comm Flath, seconded by Comm Weigel. Motion carried.
Meeting adjourned.

APPROVED THIS 7th DAY OF July, 2015

KEITH HEIDINGER, Chairman

ATTEST:

MARLENE WHITE, County Auditor

