

**OFFICIAL PROCEEDINGS OF THE LAMOURE COUNTY BOARD OF COUNTY COMMISSONER
MEETING-December 19, 2017**

At 8:30 a.m. Chairman Bruce Klein called the meeting to order and opened with the pledge to the flag. Commissioners Bob Flath, Keith Heidinger, Victor Weigel, and Lee Miller were also present. Also attending were Janice Hamlin, Auditor; Lauren Worrel, County Road Superintendent; Matt Lange, KLJ County Engineer, Cindy Worrel, Treasurer; Denice Porter, Tax Director; Joel Quanbeck, KLJ; Patty Wood-Bartle, Edgeley Mail; and Gerald Harris, LaMoure Chronicle. Absent was State's Attorney, Tonya Duffy.

Chairman Klein asked for additions to the agenda. Addition was an item for Water Board. A motion was made by Comm Heidinger to accept the addition and approve the agenda, seconded by Comm Miller. Motion carried.

A motion was made by Comm Heidinger to approve the minutes for the December 5th meeting, seconded by Comm Weigel. Motion carried.

Social Service bills were reviewed. A motion was made by Comm Heidinger to approve the Social Service bills, seconded by Comm. Weigel. Motion carried. Total \$1,083.01.

County Road Superintendent Lauren Worrel gave his report. The road crew has been grading county roads and requested township roads. They are hauling rock from fields and rip rapping river bridges. The Quast Bridge north of Grand Rapids is finished and the Jawaski Bridge south of Adrian on CR 63 is finished. The crew will continue hauling rock into the county pit depending on the weather. They will start night time sign inspections after the first of the year. They will be doing equipment repairs in the shop. Worrel did say they got a lot of extra stuff done this year.

Matt Lange with KLJ gave an update on contracts for CR 62, the box culvert project, and CR 34, the overlay project. The thickness requirement for CR 34 will be a three inch overlay. The cost depends on the oil price but should run \$200,000 to \$250,000 per mile. Mr. Lange did find out that a bond can't be used to pay back state money at this time. You can tie a big project using bond money and state money. KLJ put a contract together for all phases (engineering, license stamping, and construction oversight) for the CR 62 box culvert. It is unique in the sense that Mr. Worrel's crew is building it but the rules of state funding apply. The estimated cost for the complete project is \$400,000 which includes the engineer cost of \$75,000. If a contractor would do the work the estimated cost would be \$600,000 which also includes the engineer cost. The time frame is estimated to take thirty days if there is a detour route. The detour will be two miles east then three miles south and two back. A motion was made by Comm Miller to approve the contract contingent upon State's Attorney approval, seconded by Mr. Weigel. Motion carried.

Mr. Worrel reported that Matt with KLJ is running a hydrology on the first bridge south of Jud on 73rd Ave SE, which will cost \$5,100. That will cover survey now and survey when the project is complete.

Caroline Homan, on behalf of LaMoure Lions, made a request that the county be a project sponsor to revitalize Sunset Park in the town of LaMoure. The LaMoure Lions is working in conjunction with the LaMoure City Park Board on this four phase project. The grant is for an approximately 18,000 square foot paved walking path and is for the fiscal year 2019. The total project cost is \$290,212.00. The LaMoure Park Board, LaMoure Lions, and the LaMoure Development Corporation will provide matching funds. Currently, LaMoure Development Corporation has committed \$15,000 and the LaMoure Lions have raised \$12,000 to apply toward the project. Funds will be obtained through fundraising campaign efforts. The City of LaMoure has pledged to support the project though ongoing maintenance of the walking path. Ms. Homan will do the paper work for the 80/20 grant match through the NDDOT. Local cost will be \$116,042.40. The deadline for the grant application is December 31, 2017. The county is not responsible for any funds. They will only need to be the project sponsor since the population of the City of LaMoure is under 5,000. A motion was made by Comm Flath to be the county representative to administer the grant for the Sunset Park Revitalization, seconded by Comm Miller. Motion carried.

Comm Weigel informed the board that Marvin Schulz would like to resign from the Water Board. Comm Weigel will look for a replacement.

Treasurer Cindy Worrel and Tax Director Denice Porter presented additions and abatements for the 2017 taxes. The total additions to the 2017 taxes are \$9,329.87. The total abatements for the 2017 taxes are -\$3,638.19. A motion was made by Comm Miller to approve the additions and abatements, seconded by Comm Flath. Motion carried.

Auditor Hamlin and the board determined that the Extension Office request for a transfer is a correction. The correction for the ergonomic chairs will be done before the end of the year.

Chairman Klein said the work on the auditorium at Memorial Park is complete.

Bills were reviewed. A motion was made by Comm Weigel to pay the bills, seconded by Comm Flath. Motion carried.

<u>Vendor Name</u>	<u>Amount</u>
APPLIED CONCEPTS, INC.	2,526.90
AT&T MOBILITY	21.31
BARNES COUNTY CORRECTIONS	195.00
BROWN & SAENGER	288.98
BUTLER MACHINERY COMPANY	1,156.91
CENEX FLEETCARD	810.99
CENTRAL BUSINESS SYSTEMS	160.05
CENTRAL VALLEY HEALTH DISTRICT	129.95
CITIZEN OBSERVER LLC	8,500.00
COLE PAPERS INC	58.16
COMPUTER EXPRESS	1,400.00
DAKOTA PLAINS AG	879.99
DAKOTA VALLEY ELECTRIC	93.58
DISCOVERY BENEFITS	83.00
DUFFY LAW OFFICE	3,030.79
FLATH/ROBERT	225.00
HEIDINGER/KEITH	242.88
HOMAN/CAROLINE	581.68
INFORMATION TECHNOLOGY DEPT	824.30
INTERSTATE BATTERY SYSTEM OF ND	341.85
JAMESTOWN COMMUNICATIONS	170.00
JUD CAFE	160.00
KADRMAS LEE & JACKSON INC	6,480.57
KELLY/FALLON M	75.60
KLEIN/BRUCE	239.58
KULM HARDWARE & HOME CENTER	10.99
L & S WORREL TRUCKING, INC.	1,806.25
LAMOURE CITY	153.84
LAMOURE COUNTY HIGHWAY DEPT	732.00
LAMOURE COUNTY TREASURER	943.04
LAMOURE HARDWARE	35.34
LEWIS/HALEIGH	173.40
MB CUSTOM	6,500.00
MERCK SHARP & DOHME CORP.	907.72
MIDWEST CARD & ID SOLUTIONS	420.46
MILLER/LEE	212.64
MONTANA DAKOTA UTILITIES	43.23
ND SAFETY COUNCIL	275.00
NDACE	450.00
NDAE4-HYW	100.00
NDSU LIVESTOCK JUDGING TEAM	60.00
NDWCA	739.00
NORTHERN PLAINS COOP - ASHLEY FEED STORE	1,845.00
OST BODY & PAINT	31.78
OTTER TAIL POWER COMPANY	2,776.79
PANDORA MEDIA INC	2,528.81
PHARMCHEM INC	50.00
QUILL CORPORATION	79.98
ROBBINS/KIMBERLY	211.90
RODIN'S CORNER	83.49
SANFORD HEALTH OCCUPATIONAL	43.00

STUTSMAN COUNTY CORRECTION CENTER	2,356.21
TKK ELECTRONICS	4,207.23
US IMAGING INC	31,582.81
VALLEY RADIATOR & RECYCLING	200.00
VERIZON WIRELESS	524.31
VISA	1,207.34
WEIGEL/VICTOR	193.20
WEX BANK	637.98

Break 9:25 a.m. to 9:35 a.m.

Joel Quanbeck, a planner with KLJ, gave an educational presentation on planning and zoning. He first went over the legal foundation of planning and zoning and explained protecting the public health, safety, and welfare is the basis for planning and zoning. He emphasized zoning must be based on a plan and the plan must be consistent. Mr. Quanbeck went over the importance of a comprehensive plan which is the goals, objectives, and policies to help define future land use. He further explained critical zoning concepts such as establishing zoning districts, maps, use by right, and variances. Mr. Quanbeck explained the time needed to accomplish planning and zoning depends on the objectives and frequency of meeting that the jurisdiction is willing to commit. The cost is also dependent on the approach and time willing to commit. Mr. Quanbeck answered several questions including if planning and zoning can be amended if situations change. No action was taken on the information provided at the meeting.

There wasn't any correspondence or other business.

A motion was made by Comm Heidinger to adjourn the meeting, seconded by Comm Flath. Meeting adjourned at 11:00 a.m.

APPROVED THIS 19th DAY OF DECEMBER, 2017

BRUCE KLEIN, Chairman

ATTEST:

JANICE HAMLIN, County Auditor