

OFFICIAL PROCEEDINGS OF THE LAMOURE COUNTY COMMISSION MEETING December 2, 2014

At 8:30 am Chairman Robert Flath called the meeting to order and opened with the pledge to the flag. Commissioners Lee Miller, Bruce Klein, Victor Weigel, and Keith Heidinger were also present. Attending the meeting were Marlene White, Auditor; Lauren Worrel, LaMoure County Highway Dept; Matt Lange, KLJ; Kimberly Radermacher, LaMoure County State's Attorney; Karin Boom, Clerk of Court; Art Hagebock, LaMoure Chronicle; Patty Wood Bartle of The Edgeley Mail; and Verleen Shear.

Chmn Flath called for nominations for Chairman. Comm Klein nominated Comm Heidinger Roll Call vote with Comm Heidinger abstaining; all others yes. Comm Klein made nomination of Comm Weigel for Vice Chairman. Motion to cease nominations by Comm Flath, seconded by Comm Miller. Roll call vote with Comm Weigel abstaining; all others yes.

Lauren Worrel reported that road crews are plowing minimal snow removal Townships will call when needed. Equipment being serviced at this time. Sign inventory being done. Crews will be checking for more new used oil. New door opener installed in cold storage building. Letters going out to pay by year end totaling \$178,000. NDDOT sign construction and maintenance agreement has been received, but some questions need to be answered first.

Matt Lange states still waiting on pavement testing for next section of Marion Road and Merricourt road. All paperwork being completed to send in to the State for all projects. All is well. Comm Miller asked if there is any funding for erosion on a township bridge. Lange said if over 20 ft there would be Federal funding available. Lange and Worrel will inspect the bridge, but it would be local funding for that bridge. Worrel stated it was Quast bridge, and it is a county bridge. It was scheduled to be fixed at one time, but the contractor had retired. It is on the books to be fixed along with another bridge. The south side on both bridges needs to have the bank built up. Citizens are concerned about the erosion. Worrel stated that they keep filling it, but high water causes this. The way to fix it is to put wing walls on it. Comm Miller asked that Grandview township be notified of this. Worrel stated that the road is about 300 ft from the bridge, and this is the same thing that is happening at Memorial Park. Comm Weigel asked if the county is responsible for these repairs. Worrel said that the cause of the problem is not on the township side, but is on the county side. Comm Miller was wondering if there was any source of funding. Comm Klein pointed out that the legislators will be attending the 5 County Meeting on Dec 4th, and we need to be able to present something to them showing a list of priorities as far as road repairs at this meeting. Worrel stated that the bridges and corresponding erosion should be presented. High flow of water for a long Community service has caused this. Maintenance needs to be a priority. Worrel stated that if we let this go too long, then we lose the structure with higher costs being incurred.

Julianne Racine, new LaMoure County Agent, introduced herself to the Commissioners. She reported that she had just spent a week in Louisville for the 4-H National Livestock Judging Competition. She and her husband, George, come from Center and are originally from Michigan. North Dakota is the only state that she applied to with an agent in training program. She is looking forward to serving in this capacity. She is trying to get a feel for what the county needs and working with the citizens. The Commissioners welcomed her to LaMoure County.

Beer & Liquor license applications were reviewed for the Granny Bar, The Field, Memorial Park, and Kevin Shockman. Motion to approve the beer & liquor licenses by Comm Flath, seconded by Comm Weigel. Motion carried.

Comm Klein asked who is attending the 5 County Meeting in Gwinner this Thursday. Comm Klein and Comm Miller will be going along with Marlene White, County Auditor and Jan Meidinger, Tax Director. Wanda Larson stated that the legislators will have a lot of things regarding Social Services.

Chmn Heidinger stated that the Truck Regulatory contribution of \$5000 must be made. Barnes and Stutsman counties put their monies in right away. Dickey has made their contribution. It is now time for LaMoure County to make its contribution. Chmn Heidinger stated that this needs to be paid. Motion to transfer \$5000 to the Truck Regulatory by Comm Klein, seconded by Comm Miller. Motion carried.

Karin Boom presented the application for Court Facilities Grant Funds to the Commissioners for a Walk Through Metal Detector. Comm Miller stated that the panic buttons can still be ordered. Karin will check into that. Wanda Larson asked if Social Services will have a panic button as well. Kimberly Robbins stated that there will be 36 panic buttons installed in the Courthouse. Dickey Rural will be here next week making installations. Karin will investigate to see if there are any other items to be taken care of with this grant.

Kimberly Robbins presented the generator request again by the LaMoure School. The generator for the courthouse will be paid for in 2014 which will be around \$7,000. Verona's local share has been paid for as well. There will be funds in 2015 available to increase the local share for the LaMoure School. The City of LaMoure is looking at increasing their match. The generator needs to have work done ahead of time, and it takes a month of paperwork just to get the contractor ready to go. The ground work should be done by March. Comm Flath stated that the City Council did not discuss this at their meeting last night, so we do not know what they plan on doing exactly. Comm Flath stated that the Commissioners will need to have a little more time to discuss this with city council members. Kimberly stated that the school board meeting is on the 10th. LaMoure Development Corporation will not be able to contribute any more funds. The School Board will take care of maintenance, but nothing else. Kimberly pointed out that the county does have \$11,000 to contribute. Comm Flath will speak with the City and see what they will be contributing before setting what the amount will be that the county

contributes. Motion to sign contract with the lowest bidder for the generator at the LaMoure School by Comm Flath, seconded by Comm Klein. Motion carried.

Kimberly Robbins presented the costs to upgrade the county website. Current system is DRN \$180/year; Avid Hawk LLC \$1120 first year, \$420 annually; Revize Webdesign \$2400 first year, \$900 annually. Robbins has been able to add the minutes to the website in PDF format. Logan County has Avid Hawk and does not list the minutes. City of Oakes also has Avid Hawk, and they are continuously updating their website. Revize is a national company used by Clearwater County in Idaho which is very interactive. Robbins stated that the current website cannot hold a lot of PDF information, and we will have to upgrade to accommodate that. Verleen Shear stated that there may be some high school students who would be able to come in and assist with maintaining the website. Robbins stated that would not be necessary as we would just call Avid Hawk, and they would do any changes for us.

Robbins reported that the Multi-Hazard Mitigation Plan has been signed and approved by FEMA. Robbins also updated the Commissioners with her meeting schedule for the next week.

Break was taken at 9:40 am.

Dave Opdahl presented the idea to the Commissioners of getting a county vehicle in order to use for the purpose of running errands and taking the mail to the post office. Lori Peterson pointed out that there is wear and tear on their personal vehicles. Dave has discussed this with Lauren Worrel, and the Road Shop does have a pickup that they may be rotating out. Comm Flath stated it would be a replacement for the old pickup that we already have. The Commissioners requested that Dave research this and bring it back to them.

Dave updated the Commissioners on projects in the courthouse. The lock system is installed. The lighting is being replaced in the Treasurer's office, then in the Social Services Dept. Jamie will then come in to work on the server in Social Services. The heaters are not all working. One of the two control panels has to be replaced. Dave will meet with Karin about anything that will need to be included in the grant request.

Brenda Dahlstrom and Bradon Fullerton with GIS Workstation presented the Commissioners with information for soils and mapping. Geographic Information System, Soil analysis and Web GIS. You bring together a map and a database listing features, attributes and maps. GIS is used to make better decisions based on the information within the database. Some examples would be soil calculation (combining parcel boundaries and soil types), operational awareness, emergency response/avoidance, trending, scheduling, and asset management. Why use GIS? Aging workforce, need for accurate data reporting, death/departure of key employees, realization that redundancies of departmental 'silos' was not efficient which increased costs, and budget cuts causing a reduction in staff. It takes almost a year to get everything ready to be up and running. This would include a lot of manual input by the

Tax Director during that time. GIS is now web-based and would be available for use by anyone. Some areas would only be available using a password. Parcel layers, soil layers, and cities would be built into the system. The information would pull from Vanguard and CPU. This would be for all properties within the county. You are able to click on a parcel and see all of the information regarding that piece of land. The Tax Director would be able to have GIS calculate soil value by clicking on the parcel. There is a print tool as well. Arial Energy by FSA is used for the imagery. Each department would have access to information within the GIS system specific to that department. Soils layers and parcel layers will be done at the same time. GIS does a lot of work with emergency management as well. If there is a spill, you can get a list of property owners that need to be contacted. Jan Meidinger stated that the current system would be updated instantly and work with CPU. The State wants consistency, and this would put a checks and balance system in place. The cost for implementing GIS would be \$90,500 with an annual maintenance fee of \$12,500.

Kimberly Radermacher stated that a trial to which was to be heard this week has been moved to February 2015. Judge Schmitz has requested that Ms. Radermacher continue to try this case. Ms. Duffy has agreed to appoint Ms. Radermacher to the position of Special Assistant State's Attorney in order to continue working on this case. Ms. Radermacher asked the Commissioners to consider compensation for her to continue working on this case through to when the case concludes. Ms. Radermacher, Ms. Duffy, and Judge Schmitz discussed this, and this was the recommendation. There has been considerable time and effort put into this case, and Ms. Radermacher needs to be able to finish it. Comm Flath stated that our current State's Attorney along with our newly elected State's Attorney are both requesting that the Commissioners compensate Ms. Radermacher. Motion that LaMoure County compensate a Special Assistant State's Attorney to handle case #23-2014-CR-00020 by Comm Flath, seconded by Comm Klein. Motion carried.

Comm Weigel stated that he was approached by Sheriff Fernandes to revisit his request for a credit card. Comm Klein discussed this with Sheriff Fernandes; and as the department head, Sheriff Fernandes would be responsible for all fees. Motion to allow the Sheriff's Dept to get a credit card with a limitation of \$4,000 by Comm Weigel, seconded by Comm Miller. Comm Klein requested a roll call vote. All voted yes.

Comm Weigel also presented to the Commissioners the fact that the Sheriff's Dept is still looking at a wage incentive for hiring a new deputy. Comm Weigel suggested keeping the \$500 a month the deputies are being paid right now while covering the department until the new deputy is hired and trained in place after that as well. Base salary now is Grade 12 Step 1 \$35,663, and this would increase it to \$41,663.25. This would put the Sheriff's Dept over budget by \$24,000 in 2015. Comm Klein pointed out that the pay scale will be reviewed in 2015 with possible changes being made. Comm Klein stated that the idea of a signing bonus would work well. Kim Radermacher stated that you would have to be careful not to enter in anything as a contract. Verleen Shear asked if the Commissioners could make a one-time decision on this. Chmn Heidinger pointed out that the Sheriff has been informed about the cost and options along the

way. Comm Flath stated that Sheriff Fernandes needs to bring a requested starting salary amount that he thinks would be needed to actually hire a deputy. Art Hagebock from the LaMoure Chronicle asked if Sheriff Fernandes has been going to colleges and such getting a bigger pool of possible applicants. Comm Klein suggested getting a retired deputy to fill in if possible. Comm Weigel requests that the salary schedule be reviewed right away next year. Discussion was held regarding this.

Bills were reviewed. Motion to pay bills by Comm Flath, seconded by Comm Klein and carried.

<u>Vendor Name</u>	<u>Amount</u>
BARNES COUNTY AUDITOR	5,000.00
BRUMFIELD/AMANDA	131.60
BUCKEYE/J STEVE	28.00
CENTRAL BUSINESS SYSTEMS	122.10
CENTRAL VALLEY HEALTH DISTRICT	1,381.05
COLEPAPERS	149.55
COMPUTER PROFESSIONALS UNLIMITED INC	1,195.73
DAKOTA CARRIER NETWORK	875.00
DAKOTA MAILING & SHIPPING EQUIP INC	54.66
DICKEY RURAL COMMUNICATIONS	922.62
DOUBLEWOOD INN - FARGO	298.80
ELECTRO WATCHMAN INC	438.90
ENTERPRISE ELECTRIC INC	7,058.70
EVERT/RALPH	61.60
EXPRESSWAY INN	373.50
FIRST STATE BANK OF NORTH DAKOTA	1,000.00
FLECK/JEFF	87.50
GOOD OIL COMPANY	12.27
HANSON/LESLIE	195.44
HANSON/WILLIAM	28.00
HENRY SCHEIN	451.36
HIWAY SERVICENTER	84.55
HOMAN/CAROLINE	836.98
INFORMATION TECHNOLOGY DEPT	175.00
IWI LIGHTING	269.23
JAMESTOWN COMMUNICATIONS	60.00
JAMESTOWN COMMUNITY CORRECTIONS	1,012.50
JOLIN/KENNETH	28.00
KLEIN/BRUCE	28.00
KULM MESSENGER	30.00
LAMOURE CHRONICLE	1,040.12
LAMOURE CITY	740.58
LAMOURE COUNTY SHERIFF	492.80
LAMOURE COUNTY SOIL CONSERVATION DIST	125.00

LAMOURE COUNTY TREASURER	3,173.06
LAMOURE PARTS CENTER	6.98
LAMOURE PRINTING COMPANY	45.00
LINDGREN/BRUCE	39.20
MARCO INC	106.76
MATTICE/HAZEL	217.56
MEIDINGER/JAN	344.54
OPDAHL/DAVID	159.90
OTTER TAIL POWER COMPANY	82.88
RADERMACHER LAW FIRM	1,721.31
RIDDLE/JAMES	4.48
ROBBINS/KIMBERLY	12.32
ROEKER REPAIR	95.00
SANOFI PASTEUR INC	921.60
SECAP FINANCE	351.00
ST ROSE CARE CENTER	11,092.10
STUTSMAN COUNTY AUDITOR	19.00
THE SHERWIN WILLIAMS CO	158.85
VERONA CITY	6,000.00
VISA	152.64
WASTE MANAGEMENT	101.99
WEX BANK	288.52

Motion to adjourn by Comm Flath, seconded by Comm Miller. Motion carried. Meeting adjourned at 12:08pm.

APPROVED THIS 6th DAY OF January, 2015

KEITH HEIDINGER, Chairman

ATTEST:

MARLENE WHITE, County Auditor