

**OFFICIAL PROCEEDINGS OF THE LAMOURE COUNTY BOARD OF COUNTY COMMISSIONER
MEETING-Tuesday, October 18, 2022**

At 8:35 a.m. Chairman Bruce Klein called the meeting to order and opened with the pledge to the flag. Commissioners Bob Flath, Keith Heidinger, Lee Miller and Jason Weigel were also present. Also attending were Jan Hamlin, Auditor; Tim Geinert, County Road Superintendent; Bryan Tykwinski, Engineer with KLJ; Art Hagebock, LaMoure Chronicle; Karin Boom, acting Secretary; James Shockman, State's Attorney appearing remotely; Kimberly Robbins, Emergency Manager; Julianne Racine, NDSU Extension; Cindy Worrell, County Treasurer.

Chairman Klein asked for additions to the agenda. There were no additions. A motion was made by Comm Heidinger to approve the agenda, seconded by Miller. Motion carried.

Klein called for a review of the minutes of the October 5, 2022, meeting. Motion by Weigel to approve, seconded by Heidinger. Motion carried.

Highway Superintendent, Tim Geinert, reported that the final survey of the surfacing project is completed and ready to be submitted on time. Blade patching has been completed on CR 35 where there were pavement cutouts for culverts. Also, south of 76th St on CR 64 and on CR 60 3 miles N of Hwy 13. DEF system on both plow trucks has failed and they have been adjusted to bypass that system in an approved manner by a certified shop in Fargo until parts become available to complete the repair. Now they can attach mowers and get started on highway mowing. Highway Department has completed most of the blading of townships. The department is going off the summer hours and returning to a 40-hour week. The Kartes culvert has been completed and so equipment is freed for other projects after service work is completed on the excavator. Culverts are still not available. The Fortera company has been sold to Renker and the billing has not yet been resolved since the report at the last meeting. Geinert is working on getting the billing adjusted. Bridge inspections are now being subcontracted by DOT and forms are to be signed by the board to approve. Bridge rehab on CR 63 and a bridge removal and replacement on another bridge are planned to be bid together to attract bidders and get a better price bid. Tykwinski agreed that it would be best to do as a package.

Tykwinski reported that the NDACo conference had good information and meetings. The Prairie Dog fund is nearing the point where money is projected to be available for future projects after the first of the year. It is a good idea to have projects 'shelf-ready' for applying the funds as they become available. Much less complicated process with this funding. The time to prepare overlay projects would be about 2 months, bridge projects are longer. Better to do it soon, easier to do surveys and fieldwork without lots of snow.

Chairman Klein addressed the resignation of Highway Department Superintendent Geinert. Flath said Geinert submitted his resignation and also applied for a blade operator position currently available. Flath and Klein reviewed applications of the candidates for the position and determined Geinert is the best-qualified candidate. Flath moved to accept the resignation and approve the voluntary transfer to the blade operator position effective November 1, 2022, seconded by Weigel. HR Will determine salary. Discussion involved duties. Routes are already assigned, but no one is available for shoulder pulls and other dirt work- floating as needed. Snow removal will be out of Edgeley with the blade. The shop in Edgeley is much more efficient for snow removal. An insulated door has been ordered for that shop. Motion carried.

Kimberly Robbins gave the board an update on FEMA 4660 applications. The motion needed to enter into subgrant agreement on DR4660. This simply says that we are a subgrant, that the state receives the money and distributes it to us on this disaster. The primary agent is Robbins, the alternate agent is Comm Miller. Motion to sign the agreement by Comm Heidinger, seconded by Comm Flath. Motion carried. Reports, invoices and photos are due by the hard deadline of October 24, 2022. If they do not arrive by that date, they will not be considered. Immunizations are available today at the courthouse and wellness vouchers will be issued for them. Update on Homeland Security Grant 2022. "Training was used for a program called "You are the help until help arrives". Also waiting to get direction on cybersecurity training. Earlier funds for a cybersecurity assessment have been forwarded to the IT contractor and they will file the report for us.

Julianne Racine, NDSU Extension gave a report to the board. She covered quarterly events including the big event of Grain Bin safety demonstration at the plot tour. Focus on preventing grain bin entrapment situations. Our 4-Hers showed livestock at Dickey County fair. The county camp was held involving many activities. Both NDAWN stations were updated to the latest equipment. One is near Marion and one near Edgeley. Her training included bee breeding at Jamestown. Caroline Homan also participated in outdoor camp and two other counties participated too. The 4-H Archery match was held at Lake LaMoure over the summer. The 4-H Awards Banquet will be held at the end of the month. Two new club leaders have been recruited for a retiring leader. New members have enrolled. Several upcoming meetings and conferences are on the calendar.

Auditor Hamlin reported a reimbursement rate change for in-state lodging from \$86.40 to \$88.20 beginning October 1, 2022. Motion to raise the County rates by Comm Weigel, seconded by Comm Flath. Motion carried. She also reported on the election updates. 1064 requests for absentee ballots mailed, 369 returned so far. All election workers are selected and will be trained in the next couple of weeks. In the primary 779 absentee ballots were cast 179 in-person at the LaMoure polling site, and 216 in-person at the Edgeley polling site. 31 ballots went to canvass board and 28 were accepted, 3 were rejected.

9:30 am. Regular meeting recessed for hearing on Land Appraisal Hearing on delinquent tax properties. Flath viewed all three properties, one not able to be accessed. New state legislation dictates setting values at money owed, and doesn't restrict bidding to go higher than that amount. All three properties are in the City of LaMoure. Hamlin reported that the city is not assessing additional special assessments. The day after the sale the City can repurchase the property for any price agreed upon if not sold. Shockman outlined the required factors involved in the assessment. Parcel 33-0125111 a partial house located at 24 1st Ave SE valued at \$1314.65; parcel 33-0134121 located at 12 1st St SW valued at \$5,553.97, a business; parcel 33-0320080 a house located at 414 4th St SE valued at \$3,788.42. Motion by Comm Flath to set those prices seconded by Comm Miller. Motion carried. The tax sale will be conducted on November 15th. The land appraisal hearing adjourned at 9:40 a.m.

Break 9:40 a.m. to 9:47 a.m.

10:00 Park Board Meeting called to order. Present at the meeting were the board of commissioners, Billi Jo Warcken, Sonya Albertson and Curwood Seefeldt park board members; and Kevin Shockman, Park Superintendent. Miller covered items on the agenda. Warcken brought old records passed to her of calendars 2014-2018 and 2009-2012, also a thank you. Seefeldt, update on softener and Public Health memorandum on backflow filters for next year. Albertson added a submitted request for a digital map of the campground.

Shockman- season end wrap up. All above-ground lines are blown out to the campground. Bathrooms and kitchen still charged until next week's events conclude. Camping revenue through September is \$45,606. Log jam on the river was discussed. Flath said it is classified as snag removal and he does not know of any funding available to help with removal at this time. Other options will be looked at for another meeting.

Weigel reported that the bathhouse project is essentially done. Shower benches are not here yet, but will be installed. Vanities were not the original double vanities, but were installed to be able to open for the season. Replacement vanities will be ordered to alleviate the issue of the outlet being above the sink bowls. A rebate and credit are available for use on the order. The vent fan is in, but waiting for ductwork. That should be done yet this fall. Albertson discussed the benches for handicapped showers. The one chosen was wall mounted and folded down and has legs also and is ADA approved. A window will also be replaced as it is fixed and will be made openable for venting. Hamlin had current financials. The original budget for the bathhouse was \$125,000. To date \$27,091.86 paid out. Seefeldt said the softener is in, but won't be installed now until spring.

Weigel also said that a contractor looked at the stage in the auditorium to see the extent of repairs needed. The old portion is extensively damaged and estimated it would be about \$13,000 in materials and \$15,000 in labor to restore it. The new part is not needing to be replaced. Miller tabled the stage

until the next meeting when financial balances are known. Weigel will ask for a quote to do the estimated repairs.

Possible future projects include the stage repair, auditorium foundation repairs, shop addition, and a small dike at the campground to keep it open during minor flooding.

Warcken had old records, mostly calendars and a list of reservations. No financial records. State's Attorney said the State will have a retention schedule and he will review for retention of those records. She also said the people who came to install playground equipment on a Saturday in May before the park opened did it without charge. They should be thanked by the board. Warcken was directed to send a thank you on their behalf. Klein also noted that the projects that are being funded by Weaver Trust should be photographed and a report to them be prepared to demonstrate our gratitude.

Albertson said a request had been made on a Facebook post for a campground map. Now there is a hand-drawn map. The current map could be scanned and put on the page. She will look at having a map made ready for the page.

Seefeldt said there was a memorandum sent to the County from the State that a report would be submitted to the Health Department on water backflow compliance. They will be strictly enforcing the regulations. Miller said that would be addressed at the spring meeting. Shockman was queried as to his employment status for the coming season. He said he will talk about it in the winter. The board said they need time to find a replacement if he intends to retire. Park Board meeting was adjourned

The regular meeting commenced.

Bills were reviewed. Motion by Comm Flath to pay bills, seconded by Comm Miller. Motion carried.

<u>Vendor Name</u>	<u>Amount</u>
ALLIED ENERGY	44,913.71
ALLSTATE PETERBILT	146.76
ANDERSON-CRANE RUBBER CO INC.	4,121.01
ASPHALT SURFACE TECH CORPORATION	7,229.44
AT&T MOBILITY	61.75
BEE SEEN GEAR	265.26
BUILDERS MART	401.54
BUTLER MACHINERY COMPANY	8,729.17
CENEX FLEETCARD	1,691.37
COMMUNITY VOLUNTEER EMS OF LAMOURE	54.01
COMPUTER EXPRESS	2,091.94
COUNTIES PROVIDING TECHNOLOGY	2,500.00
DAKOTA DYNAMICS	1,000.00
DAKOTA VALLEY ELECTRIC	90.87
DAKOTA VALLEY SERVICES	205.53
DICKEY RURAL NETWORKS	231.00
FFF ENTERPRISES, INC.	2,713.73
FLATH/ROBERT	443.75
GOOD/LAURIE	213.75
GREEN IRON EQUIPMENT	1,000.00
HEIDINGER/KEITH	461.25
HENRY SCHEIN	77.53
INDUSTRIAL BUILDERS INC	19,630.00
INFORMATION TECHNOLOGY DEPT	1,419.35
INNOVATIVE OFFICE SOLUTIONS LLC	81.59
INTERSTATE BATTERY SYSTEM OF ND	913.65
KLEIN/BRUCE	211.25
KULM MESSENGER	130.20
KUSTOM MACHINE INC	97.50
LAMOURE CHRONICLE	189.60
LAMOURE FOODS, INC.	56.39
LAMOURE LANES	120.00
LAMOURE PRINTING COMPANY	50.00
LINDE GAS & EQUIPMENT, INC	197.63
LITCHVILLE BULLETIN	260.60
MILLER/LEE	236.25
MONTANA DAKOTA UTILITIES	35.85

ND ASSOCIATION OF COUNTIES	35.00
ND DEPARTMENT OF TRANSPORTATION	10,944.57
ND STATE RADIO COMMUNICATIONS	120.00
NDSU EXTENSION SERVICE DEPT 7510	7,194.43
NORTH CENTRAL RENTAL & LEASING LLC	563.42
OFFICE OF ATTORNEY GENERAL - 1250	715.00
OTTER TAIL POWER COMPANY	2,923.62
PFIZER, INC.	1,467.60
PRODUCTIVITY PLUS ACCOUNT	282.95
QUILL CORPORATION	133.23
RADISSON HOTEL BISMARCK	172.80
RIDDLE/JAMES	80.00
ROBBINS/KIMBERLY	27.50
SANOFI PASTEUR INC	2,303.72
SLEEP INN & SUITES ALERUS CENTER	86.40
SOLINGER'S LUMBER INC	2,827.58
STUTSMAN CO CORRECTION CENTER	600.00
TRUENORTH STEEL	4,447.20
VAN EEDEN/CLARA	18.75
VERIZON CONNECT NWF INC	210.47
VERIZON WIRELESS	257.15
WASTE MANAGEMENT	600.68
WEIGEL/JASON	250.00
WEX HEALTH, INC.	583.00

Miller said we should look at our cybersecurity status.

11:24 a.m. meeting adjourned

APPROVED THIS 1st DAY OF NOVEMBER, 2022

BRUCE KLEIN, Chairman

ATTEST:

JAN HAMLIN, County Auditor