

**OFFICIAL PROCEEDINGS OF THE LAMOURE COUNTY BOARD OF COUNTY COMMISSIONERS
MEETING-Tuesday, December 20, 2022**

At 8:30 am Chairman Bob Flath called the meeting to order and opened with the pledge to the flag. Commissioners Bruce Klein, Jason Weigel, Keith Heidinger and Lee Miller were also present. Also attending were Jan Hamlin, Auditor; Art Hagebock, LaMoure Chronicle; Karin Boom, acting Secretary; James Shockman, State's Attorney; Darrick Nitschke, Highway Superintendent; Cindy Worrel, Treasurer.

Chairman Flath called for changes to the agenda, having none a motion to approve the agenda was offered by Comm Heidinger, seconded by Comm Klein. Motion carried.

A motion by Comm Weigel to approve the minutes of the December 6, 2022 meeting, seconded by Comm Heidinger. Motion carried.

Darrick Nitschke, County Highway Superintendent, gave an update to the board. He asked about policy regarding snow being pushed and left in right-of-way along the roads. The concern is that crews will damage equipment when hitting those with plows. State's Attorney James Shockman stated that the snow piles within the right-of-way is a liability to the property owner for damages. The board agreed that Nitschke would contact individuals regarding issues with snow piles and have them move the piles out of the right-of-way. Nitschke reported the delivery of the new truck on order has been moved out to March, 2024. \$136,157 of required equipment for the truck is sitting at the dealer now. The price may be higher if not purchased until the truck is delivered. Other concerns are that the equipment might not fit a newer model. It was decided not to purchase those items at this time. Nitschke also discussed having comp time rather than overtime for crews. He was referred to the human resource contact to discuss further. He reported that all equipment is in service at this time and running well.

Kimberly Robbins, DES/911 Coordinator, updated the status of the DR4660 project. This was for the winter/spring flood of 2020 covering March, April and May of 2020. All steps are completed on the county portion, now it is processed by state and federal project managers and she will await the results. An approval for an architecture and engineering study for a damaged bridge has been received. Ovid Township project currently at the FEMA agency and will be returned to the state from there. It involves an 85% cost share for the application. Other projects also still at FEMA are grouped and it will assist them in moving through the process faster to be grouped. Culvert sites and other township projects are still being reviewed at the state level.

Commissioners Klein and Miller met with Jessica Duffy regarding needs of the Public Health facility. He verified that ARPA funds are available and LATCF funds will be applied for. He has discussed project funding options with County Treasurer Cindy Worrel. Architect fees are 7% of the project cost. Meetings of the committee have been delayed by weather- better idea of cost will be needed to make a decision. Comm Klein and Comm Miller will have funding options together based on \$1,000,000 budget and it will be placed on the agenda for the next meeting.

County employee policy manual changes were reviewed. Changes included removing non-county social service employees from the manual and prorating holiday pay for part-time employees to the same percentage as sick and vacation pay. Bereavement eligibility will include grandchild or grandparent of spouse. Waiver will be added for child at work. Language will be added for work vehicle and personal leave. Inclement weather last paragraph will read: Essential employees are defined as any employee who is in a position that cannot be left unattended or is subject to duties as the need arises. Essential employees will be required to work as needed. Essential employees, who are not on duty but scheduled to work, will be required to make the necessary arrangements to get to work or provide enough notice to their supervisor to ensure that their position is covered. As the purpose of storm pay is to prevent loss of wages due to inclement weather, essential employees who are required to work during an official storm closing will receive storm pay only to cover any remaining hours they are unable to work on a storm day. The manual will be added to the county website and no longer

be printed. Digital updates will be updated as adopted. Employee acknowledgement will include the digital manual language. A motion was made by Comm Klein and seconded by Comm Miller to implement policy changes as presented made retroactive to December 1, 2022. Roll call vote taken, all members voted yes, motion carried.

Break 10:15 a.m.-10:30 a.m.

Bills were reviewed. A motion was made to pay the bills presented by Comm Heidinger, seconded by Comm Weigel. Motion carried.

<u>Vendor Name</u>	<u>Amount</u>
AMERICAN SOLUTIONS FOR BUSINESS	75.75
ANDERSON BROS., INC.	62.63
BANKNORTH	1,660.00
BUTLER MACHINERY COMPANY	3,979.96
CENEX FLEETCARD	1,690.03
CENTRAL BUSINESS SYSTEMS INC	497.00
COMPUTER EXPRESS	1,886.99
DAKOTA DYNAMICS	1,000.00
DAKOTA VALLEY ELECTRIC	105.50
FRONTIER PRECISION INC	6,316.00
FLATH/ROBERT	400.00
GRAINGER	41.78
GREAT PLAINS TOWERS	1,073.50
HAMLIN/JANICE	26.25
HEARTLAND STATE BANK / VISA	2,044.68
HEIDINGER/KEITH	691.25
ICON ARCHITECTURAL GROUP	5,250.00
INFORMATION TECHNOLOGY DEPT	1,408.75
I3G MEDIA	150.00
JAMESTOWN COMMUNICATIONS	846.00
KLEIN/BRUCE	441.88
LAMOURE PRINTING COMPANY	535.40
LITCHVILLE BULLETIN	93.50
MILLER/LEE	510.00
MINN-KOTA COMMUNICATIONS INC	400.00
MONTANA DAKOTA UTILITIES	78.58
ND SAFETY COUNCIL	335.00
OTTER TAIL POWER COMPANY	3,481.23
PRODUCTIVITY PLUS ACCOUNT	749.21
QUALITY INN	86.40
QUILL CORPORATION	1,053.34
RACINE/JULIANNE	115.00
ROBBINS/KIMBERLY	245.50
SHOCKMAN LAW, PLLC	2,300.00
SOLINGER LUMBER-EDGELEY	6,205.38
STUTSMAN CO CORRECTION CENTER	75.00
VERIZON WIRELESS	411.95
VISTOS CARQUEST	114.69
WARCKEN/BILLI	63.75
WASTE MANAGEMENT	325.34
WEIGEL/JASON	350.00
WEX HEALTH, INC.	83.00

The meeting adjourned at 10:57 a.m.

APPROVED THIS 3rd DAY OF JANUARY, 2023

ROBERT FLATH, Chairman

ATTEST:

JAN HAMLIN, County Auditor