

OFFICIAL PROCEEDINGS OF THE LAMOURE COUNTY PARK BOARD- March 4, 2025

The LaMoure County Park Board met Tuesday, March 4, 2025 at 10:12 am at the LaMoure County Commissioner room board members Jason Weigel, Bruce Klein, Bob Flath, Wayne Wald, Keith Heidinger and Billi Warcken present. Board member Curwood Seefeldt was absent. Also attending Jan Hamlin Auditor, Fallon Kelly State's Attorney, Park caretaker Kevin Shockman by phone, Terri Potts, Darrell Bassen and Tom Hatton.

First order of business was to reorganize the board. Bruce Klein nominated Keith Heidinger for chairman, Keith declined the nomination. Bob Flath nominated Billi Warcken as chair. Jason Weigel made a motion that nominations cease and cast a unanimous vote for Billi Warcken. Bob Flath second and motion carried. The vice chairman position will be determined at a later date.

Chairwoman Warcken called the meeting to order. An addition to the agenda made by Park Manager Shockman was possibly purchasing the Weed Board's mosquito sprayer. Bob Flath made a motion to accept the agenda with the addition and Bruce Klein second. All in favor and motion passed.

Firewood: Chairwoman Warcken handed out an email from Extension Agent Julianne Racine updating the board about firewood and Emerald Ash Borer. As LaMoure County is the only quarantined county in ND, firewood can come into the park but then must remain and not be removed. These details will be put in the policy that is sent out to seasonal campers, posted in the park where weekenders pay, as well as on the LaMoure County website. The donation mailbox must be removed prior to opening. Firewood at the park will remain as is.

License Permit: The park has only been licensed for 45 spots and operating at around 65. A new application has been filled out. The policies need to be addressed and sent in with the new application. Shockman will get the number of spots to Ms. Hamlin for the license. An emergency plan also needs to accompany the application. A safety committee of Kimberly Robbins, Darrell Bassen, Billi Warcken and Sheriff Bob Fernandes will meet and create a plan for approval.

Opening: Paid seasonals may set up on May 12, 2025 and the park will be open weather and licensing permitting, on May 16, 2025.

Rates: Motion by Bruce Klein and second by Keith Heidinger that all rates remain the same as 2024. All in favor and motion carried.

Employees: Per HR, employees need to apply each year. Ad will be run in the paper for 2 weeks after confirmation by HR if manager position is also in that category.

Use of County Equipment and Services: As there is not a proper procedure in place about renting equipment from an outside source, the LaMoure County Highway Dept has equipment available that is already a county asset. Until a procedure is adopted, that should be the first place contacted for equipment and services. Bruce Klein will talk to the County Hwy Superintendent about equipment (bobcat and trailers) that could be used by the park.

Reimbursements: It was made clear that an account needs to be set up with a vendor before a purchase. State Auditors red flag reimbursements to employees.

On-line reservations: There are a few programs on the market which will be looked into this year for possible implementation next season.

Bath house remodel update: Jason Weigel has talked to Jason Mathern, and he is wanting to start in April, weather permitting, and is hoping to have the job completed by Memorial Day weekend.

Storm shelter update: Bruce Klein said that a contract has been awarded to Crest Precast for \$155,800. The timeline is to have the shelter completed by November 15, 2025 and there is a 30 day window for completion. The location is north of the auditorium and the site prep would be made part of the in-kind match. A possible grant is being looked into for the roads in the park.

Other business: Fuel level in the park house is at 100 gallons and will be filled. Jim Riddle dropped off the mosquito sprayer and would like \$750 for it. Wayne Wald does have a commercial applicator license and is willing to spray the park this year when needed. The Commissioners will make a decision if and what price to purchase the sprayer.

Bruce Klein made a motion to adjourn the meeting and Bob Flath second. All in favor motion passed.

APPROVED THIS 18th DAY OF March, 2025

Billi Warcken, Chairman